

Regular Meeting of the Village of Alix Council, to be held on  
Wednesday, May 17, 2017 at 7:00 P.M. in Council Chambers.

**AGENDA**

1. Call to Order
2. Agenda – Amendments and Adoption
3. Adoption of the Minutes
  - a) Minutes of Regular Meeting – Wednesday, April 19, 2017
  - b) Minutes of Special Meeting – Thursday, April 20, 2017
  - c) Minutes of Special Meeting – Thursday, April 27, 2017
4. Delegations
5. Bylaws
6. Unfinished Business:
  - a) 2017 Operating Budget
7. New Business:
  - a) Peace Officer Service Agreement
8. Financial Reports
9. Committee Reports
10. Administrative Reports
  - a) Director of Public Works
  - b) Acting Recreation Coordinator
  - c) Chief Administrative Officer
11. Correspondence and Information:
  - a) Parkland Library – 2016 Accomplishments
  - b) CN – Information Package
  - c) MSI – Funding Extension
  - d) Farm Vehicle Safety Inspections
12. In-camera
  - a) Personnel
13. Adjournment

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, April 19, 2017 at 7:00 P.M. in the Village of Alix Council Chambers.

Present: Councillors Rob Fehr, Curt Peterson, Gordon Christensen and Jody Widmann

Regrets: Mayor Arlene Nelson

Also Present: Troy Jenkins, Chief Administrative Officer  
Tanya Meston, Director of Corporate Services

Call to Order: Deputy Mayor Fehr called the meeting to order at 7:00 P.M.

Amendments/Deletions to Agenda: Deputy Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #078/17: Moved by Councillor Peterson that the Village of Alix Council accept the agenda as presented.

CARRIED

Minutes: a) Regular Meeting – April 5, 2017

Resolution #079/17: Moved by Councillor Christensen that the Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, April 5, 2017, be accepted as presented.

CARRIED

b) Special Meeting – April 12, 2017

Resolution #080/17: Moved by Councillor Widmann that the Minutes of the Special Meeting of the Village of Alix Council, held on Wednesday, April 12, 2017, be accepted as presented.

CARRIED

Delegation: None

Bylaws: None

Unfinished Business: a) BDO Presentation – 2016 Financial Statements Meeting

b) Municipal Inspectors – Interviews

c) Public Meeting Summary

Resolution #081/17: Moved by Councillor Peterson that the Village of Alix Council accept items (a) through (c) for information.

CARRIED

New Business: None

Financial Reports: None

Committee Reports: None

Administration Reports: None

Correspondence and  
Information:

- a) Workers' Compensation Board – National Day of Mourning
- b) Student Employment Funding

Resolution #082/17: Moved by Councillor Christensen that the Village of Alix Council accept Correspondence Items (a) and (b) for information.

CARRIED

In-Camera: None

Adjournment:

Resolution #083/17: Moved by Councillor Widmann that this Regular Meeting of the Village of Alix Council be adjourned at 7:14 P.M.

CARRIED

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Mayor

Chief Administrative Officer

DRAFT

Minutes of the Special Meeting of the Village of Alix Council, held on Thursday, April 20, 2017 at 7:00 P.M. in the Village of Alix Council Chambers.

Present: Councillors Rob Fehr, Curt Peterson, Gordon Christensen and Jody Widmann

Regrets: Mayor Arlene Nelson

Also Present: Troy Jenkins, Chief Administrative Officer  
Tanya Meston, Director of Corporate Services  
Daniel Luymes, Municipal Auditor

Call to Order: Deputy Mayor Fehr called the meeting to order at 7:03 P.M.

Amendments/Deletions to Agenda: Deputy Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #084/17: Moved by Councillor Peterson that the Village of Alix Council accept the agenda as presented.

CARRIED

New Business: a) Daniel Luymes, BDO Canada LLP – 2016 Draft Financial Statements

Mr. Daniel Luymes representing BDO Canada LLP presented the Village of Alix 2016 Draft Financial Statements.

Mr. Luymes retired from the meeting at 7:21 P.M.

Resolution #085/17: Moved by Councillor Widmann that the Village of Alix Council accept the 2016 Draft Financial Statements as presented.

CARRIED

Adjournment:

Resolution #086/17: Moved by Councillor Christensen that this Special Meeting of the Village of Alix Council be adjourned at 7:22 P.M.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Minutes of the Special Meeting of the Village of Alix Council, held on Thursday, April 27, 2017 at 7:00 P.M. in the Village of Alix Council Chambers.

Present: Councillors Rob Fehr, Curt Peterson, Gordon Christensen and Jody Widmann

Regrets: Mayor Arlene Nelson

Also Present: Troy Jenkins, Chief Administrative Officer  
Tanya Meston, Director of Corporate Services

Call to Order: Deputy Mayor Fehr called the meeting to order at 7:02 P.M.

Amendments/Deletions to Agenda: Deputy Mayor Fehr called for amendments to the agenda.

Change the order of New Business (b) & (c) as follows:

(b) 2017 Budget Input/Ideas

(c) Lot 23 Lease Agreement

Approval of Agenda:

Resolution #087/17: Moved by Councillor Peterson that the Village of Alix Council approve the agenda as amended. CARRIED

New Business: a) Awarding of Campground Contract

Resolution #088/17: Moved by Councillor Peterson that the Village of Alix Council award the Campground Contract to Brant and Cathy Perry in the bid amount of \$3,000.00 per month. CARRIED

b) 2017 Budget Input/Ideas

Resolution #089/17: Moved by Councillor Peterson that the Village of Alix Council accept 2017 Budget Input/Ideas for information. CARRIED

In-Camera: c) Lot 23 Lease Agreement

Resolution #090/17: Moved by Councillor Christensen that the Village of Alix Council go "In Camera" at 7:24 P.M. CARRIED

Councillor Peterson left the meeting at 7:25 P.M.

Resolution #091/17: Moved by Councillor Christensen that the Village of Alix Council come "Out of Camera" at 7:53 P.M. CARRIED

Councillor Peterson returned to the meeting at 7:54 P.M.

Councillor Peterson left the meeting at 7:55 P.M.

Resolution #092/17: Moved by Councillor Christensen that the Village of Alix Council approve the Lot 23 Lease Agreement with Alix Home Hardware as presented.

CARRIED

Resolution #093/17: Moved by Councillor Widmann that the Village of Alix Council approve the request for permission from Alix Home Hardware to fill in the swale, store propane bottles, and perform weed and grass control on Lot 23 as per the terms of the Lot 23 Lease Agreement.

CARRIED

Councillor Peterson returned to the meeting at 8:58 P.M.

Adjournment:

Resolution #094/17: Moved by Councillor Christensen that this Special Meeting of the Village of Alix Council be adjourned at 8:59 P.M.

CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

DRAFT

1. The trees on the Northside of Heritage Park on the CP Railroads property will be cut down and removed. They are infested with a disease called black knot and we plan to replant with blue spruce.
  
2. We had two water valve repairs and a residential service line repair due to leaking. Public works has replaced some of the valve boxes and risers on the water distribution to the surface for easier access in emergency situations. We have found all valves on the distribution system and ninety percent of the valves are tested for leaks.
  
3. Changed several water meter batteries on residential meter systems that were not reading. Repairs to the bulk station overhead truck fill hose.
  
4. Added product to the lagoon system to start the natural biology and to maintain the sludge levels. We had pest control completed on the land area.
  
5. Campground and lake plus the R.V dump area are complete for season startup.
  
6. Regular daily job duties and cleanup for the rain gardens and parks. Public works are preparing for the planting of the flower pots and grass cutting season as well.

Vern Sidam

Director of Public Works

## Recreation Report May 8, 2017

\*Matinee movies are going great. Our last movie was 'Lady and the Tramp'. We had 20 people attend. Our next movie is 'Mary Poppins', and this will be our last one for the summer.

\*Cooking class started on April 3<sup>rd</sup>. We have 12 children attending the class which continues until the beginning of June.

\*Youth Centre has 27 – 30 children Tuesday's and Thursday's from 3:30pm-6:00pm. On April 13<sup>th</sup>, we decorated Easter eggs with all the Youth Centre Children. On April 18<sup>th</sup>, we had Trish Bengtson come in to teach and help make Easter chocolates with all the kids. These two events for the Youth Centre were lots of fun for all the kids. We have started planting seeds for the Youth Centre garden. In a few weeks we will start moving our tires out of Gator Park, and move them to beside the skateboard park. We helped the kids make soap for Mother's Day Presents.

\* April the 15<sup>th</sup> was our annual Easter Egg Hunt and we had 25 kids participate. The weather was cold and windy. The kids had a great time coloring and decorating their eggs. There was also a craft table set up for all the children to enjoy an Easter craft. When the kids were done, they all received a bag of Easter treats.

\*May the 6<sup>th</sup> we had our spring market with 16 tables sold. The market was a success and lunch was beef on a bun sold by the UCW ladies.

Janene Anderson and Taylor Hiron  
Alix Recreation Department





## CAO Report

Prepared by: T. Troy Jenkins, CAO

Month: April 2017

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Here are some activities from the previous month in addition to my daily duties:

- Municipal Inspectors
- Budget 2017
- Emergency Management meeting
- Reviewing programs and contracts
- Working on several new Planning files
- Unsightly premises
- Current staff opening – Director of Corporate Services

I'd like to take this opportunity, on behalf of Village staff to thank Tanya Meston for her years of dedicated, loyal, and professional service to this community.

Please let me know if you have any questions or concerns, and I will do my best to deal with them in a timely manner.

Respectfully submitted,

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T. Troy Jenkins  
Chief Administrative Officer

# Parkland Regional Library

## 2016 Annual Report

In 2016,

# \$1,220,859

was given back in direct grants and purchases for member libraries.



### 42,460

Cardholders across  
our region.

### 28,974

New items were added  
to our catalogue.

### 375

Remote Consulting  
Service Sessions

### 2,750

Remote IT Service  
Sessions

### 236,761

Interlibrary loans  
were processed.



8%

### 80,034

eContent items  
were checked out.



18%

### 66

Consultant Library  
Visits

### 181

Help Desk Tickets

### 17

Training  
Workshops

### 77

IT Library Visits



Our courier vans travelled  
approximately

### 154,600

kilometres.

That's nearly four trips  
around the earth!

Our van drivers made

### 3,072

visits to member libraries.

### 1

Professional  
Development Conference

### 50

New Supernet Customer  
Edge Devices

We serve...

### 64

Member  
Municipalities

### 49

Municipal  
Libraries

### 45

Library  
Boards

# 1,227,177

Our system wide circulation was

# 219,970

Central Alberta Residents

# Financials

## Budgeted Income (%)

Membership Fees

34

Provincial Funding

45

Investment Income

1

## Budgeted Expenses (%)

Staffing

33

Library Materials

21

Operational Costs

21

IT & Computer  
Network

25

## 2016 Accomplishments

- Revised our internal material sorting and management of in-system transits for greater efficiencies.
- Implemented Microsoft 365 and Windows 10 across the region.
- Installed **106 new computers** across the region.
- Received a Community Initiatives Program Grant to assist in purchasing all new Customer Edge Devices (CEDs).
- Signed on with a **faster, more economical, internet** service provider.
- Completed migration of all member library websites to PRL's new visual format. Two other library systems have adopted the same template, this helps offset development costs.
- Partnered with the City of Lacombe, Terrace Ridge School, Central Alberta Woodworker's Guild, and Lacombe artist Danielle Folkerts to build and install a **Little Free Library** on the school grounds.
- Partnered with Mountain View County Adult Learning Society and the Mountain View County libraries to launch a **Books for Babies** pilot project, including a free "baby's first library card" distributed to all new babies born in the county.
- Developed and launched a regionally shared, PRL managed collection of **audio books for patrons with perceptual disabilities**. This is an important service for rural central Alberta residents and supports the Marrakesh Treaty to Facilitate Access to Published Works for Persons Who Are Blind, Visually Impaired or Otherwise Print Disabled.
- Created training videos and tip sheets to support member library staff and students develop and deliver **Summer Reading Club** programming.
- Professional support to member library staff and boards including:
  - Conducting community needs assessments and developing a new Plan of Service (8 libraries),
  - Collection management (17 libraries),
  - Facilities planning/management (5 libraries),
  - Staff management (6 libraries) plus a regional wage survey,
  - Policy overhaul (2 libraries).



www.cn.ca

April 18, 2017

Her Worship Arlene E. Nelson, Mayor  
4849 50 Street  
PO Box 87  
Alix, AB, T0C 0B0

Dear Arlene E. Nelson,

Maintaining a strong and close connection with the many communities our trains travel through is something we pride ourselves in doing at CN. We are proud of our role as a backbone of the North American economy with a network stretching from the Port of Halifax to the Port of New Orleans to the Port of Vancouver or the Port of Prince Rupert. In addition to the jobs we create and support, and the goods we move, we take very seriously our responsibility to foster prosperity in the communities we serve.

Safety is a core value at CN and we work diligently every day to reinforce our strong safety culture with our employees, customers and our communities. By engaging with communities and local authorities, we can help prevent railroad crossing and trespassing accidents. Rail safety is a shared responsibility, and together we can save lives.

That is why we are pleased to send you 2017's *CN in Your Community* publication. I encourage you to read through the report, which describes some of the many ways CN supports communities across our network, including the capital investments we make in your region that support jobs and bring products to local, national and international markets. This year, you will also find a special report on CN's \$5 million contribution to help Syrian Refugees settle into Canada and our partnership with the Community Foundations of Canada.

To celebrate Canada 150<sup>th</sup> anniversary, CN in partnership with TreeCanada is planting a special tree along with a commemorative plaque in almost 100 communities. As part of that effort, more than 50 municipalities will each receive a grant of \$25,000 to plant trees in their community. CN is also sponsoring the Confederation Centre of the Arts to support a troupe of actors in the re-enactment of the Fathers of Confederation in Ottawa during the Federation of Canadian Municipalities Annual General Meeting from May 31 to June 4.

Finally, as we all know, disasters can hit communities when we least expect it. CN was proud to lead the Operation ReLeaf Program with a \$1 million contribution to plant trees for urban and residential areas to recover from May 2016 wildfires in the Fort McMurray area.

I invite you to contact Mrs Lise Jolicoeur directly at 514-399-8805 or the CN Public Inquiry Line at 1-888-888-5909, with any questions or concerns.

Yours sincerely,

Sean Finn

Encl.

#### Corporate Services

**Sean Finn**  
Executive Vice-President  
Corporate Services  
and Chief Legal Officer

935 de La Gauchetière Street West  
16<sup>th</sup> Floor  
Montreal, Quebec H3B 2M9  
Canada  
T 514-399-7091  
F 514-399-4854

#### Services corporatifs

Vice-président exécutif  
Services corporatifs et chef de la  
direction des Affaires juridiques

935, rue de La Gauchetière Ouest  
16<sup>e</sup> étage  
Montréal (Québec) H3B 2M9  
Canada  
T 514 399-7091  
Tc 514 399-4854



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR88963

May 1, 2017

Her Worship Arlene E. Nelson  
Mayor  
Village of Alix  
PO Box 87  
Alix AB T0C 0B0

Dear Mayor Nelson,

Our government is committed to making life better for Albertans, and that means we need strong communities with the infrastructure and services that help deliver a high quality of life. We are also committed to working with you, our municipal partners, to ensure that happens.

Municipalities will continue to receive Municipal Sustainability Initiative (MSI) funding for the next two years, while we talk about the future of the program and ways we can support priority infrastructure in Alberta's communities.

In order to continue the flow of funding, an amending MSI Memorandum of Agreement will be sent to the Chief Administrative Officer of your municipality formally extending the program.

I look forward to continuing to work with you to support essential infrastructure for your residents.

Sincerely,

A handwritten signature in black ink that reads 'Shaye Anderson'.

Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: T. Troy Jenkins, Chief Administrative Officer, Village of Alix



## MEDIA RELEASE

**May 11, 2017**

### **Farm Vehicle Safety Inspections May 30 & 31**

*(Lacombe County, Alberta, May 11, 2016)* – Lacombe County will be hosting a two-day voluntary farm vehicle safety check at our new public works shops located in the east and west sides of the County. The purpose of this check is to increase both the safety and the awareness of our agricultural industry as it relates to vehicle safety.

**Date:** May 30 (West Remote County Shop) / May 31 (East Remote County Shop)  
**Time:** 9 a.m. to 3 p.m.  
**Locations:** May 30 – West Remote County Shop located on Rainy Creek Road near RR3-0.  
May 31 – East Remote County Shop located on Hwy 12 and Hwy 821, Tees.  
**RSVP:** Deadline to book a spot is May 29. Drop ins are welcome, but priority will be given to those who booked an inspection spot.

“The key theme for these inspections is safety,” emphasized Mark Sproule, Senior Community Peace Officer for Lacombe County. “We want farmers to bring their vehicles to us without fear of receiving a ticket.”

Commercial Vehicle Inspectors will be on hand to conduct safety inspections under the Commercial Vehicle Safety Alliance. If safety violations are found, they will be noted on a personalized vehicle inspection report and instructions given to the driver on how to proceed with repairs.

Under Alberta law, a farm vehicle is subject to the same vehicle equipment regulations as any other commercial vehicle. Lacombe County wants to make sure our farmers and ranchers are not going to be stuck on the side of the road because of a breakdown - or worse yet, involved in a collision because of equipment failure. This event is about education and working together to promote safety for everyone. Together, we can work to promote a positive image for our farming community.

**Details:**

Please show up any time between 9:00 a.m. and 3:00 p.m. Refreshments and lunch will be provided. Call the number below to book a time or just stop in. (**NOTE:** if bringing multiple vehicles, please space arrival times by approximately 20 minutes).

For more information or to book a time, please contact Ray Kawai, 403-782-8959 or email [rkawai@lacombecounty.com](mailto:rkawai@lacombecounty.com)

Ray Kawai  
Community Peace Officer  
Lacombe County  
403-782-8959

Nicole Plewis  
Communications Coordinator  
Lacombe County  
403-782-6601