

Regular Meeting of the Village of Alix Council, to be held on
Wednesday, July 5, 2017 at 7:00 P.M. in Council Chambers.

AGENDA

1. Call to Order
2. Agenda – Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – Wednesday, June 21, 2017
4. Delegation:
5. Unfinished Business: a) 2017 Tax Recovery Sale – Roll #3000 and Roll #4200
6. New Business: a) Special Council Meetings – July 19 & August 16
b) Utility Fee for non-occupied residences
c) Agricultural Society Request for sponsorship
7. Committee Reports:
8. Administrative Reports: a) Chief Administrative Officer
9. Correspondence and Information: a) Lacombe County - Meeting Highlights-June 22, 2017
b) AUMA How to meet the mandatory requirements to provide training for elected officials.
10. In-camera: a) Personnel update
11. Adjournment

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, June 21, 2017 at 7:00 P.M. in the Village of Alix Council Chambers.

Present: Mayor Arlene Nelson, Councillors Rob Fehr, Curt Peterson, Gordon Christensen and Jody Widmann

Also Present: Rob Stoutenberg
Peggy De Forge, Executive Assistant

Call to Order: Mayor Nelson called the meeting to order at 7:00 P.M.

Amendments/Deletions to Agenda: Mayor Nelson called for amendments to the agenda.

Approval of Agenda: None

Resolution #141/17: Moved by Councillor Peterson that the Village of Alix Council accept the agenda as presented.

CARRIED

Minutes: a) Regular Meeting – June 7, 2017

Resolution #142/17: Moved by Councillor Fehr that the Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, June 7, 2017, be accepted as presented.

CARRIED

b) Special Meeting – June 14, 2017

Resolution #143/17: Moved by Councillor Christensen that the Minutes of the Special Meeting of the Village of Alix Council, held on Wednesday, June 14, 2017, be accepted as presented.

CARRIED

Delegation: a) Charles Andrews – Alix Highway of Heroes

Mr. Charles Andrews entered the meeting at 7:01 P.M.

Mr. Charles Andrews retired from the meeting at 7:05 P.M.

Resolution #144/17: Moved by Councillor Widmann that the information presented be taken under consideration.

Unfinished Business: None

New Business: a) Appointment of Interim Chief Administrative Officer

Resolution #145/17: Moved by Councillor Fehr that the Village of Alix Council appoint Rob Stoutenberg as Interim Chief Administrative Officer for the Village of Alix.

CARRIED

b) Signing Authority – Appointment of Rob Stoutenberg

Resolution #146/17: Moved by Councillor Peterson that the Village of Alix Council as of June 21, 2017 appoint Rob Stoutenberg as a signing officer for the Village of Alix.

CARRIED

b) Cancellation of July 19 and August 2, 2017 Regular Council Meetings

Resolution #147/17: Moved by Mayor Nelson that the Village of Alix Council cancel the regular Council Meetings of July 19 and August 2, 2017.

DEFEATED

Financial Reports: None

Committee Reports: a) Mayor's Caucus – Marijuana Legalization – Mayor Nelson

Resolution #148/17: Moved by Councillor Widmann that the Village of Alix Council accept Committee Report (a) as presented.

CARRIED

Administration Reports: a) Chief Administrative Officer

b) Director of Public Works

c) Acting Recreation Coordinator

Chief Administrative Officer Stoutenberg stated that he will be prioritizing ongoing projects over the next few weeks.

Resolution #149/17: Moved by Councillor Christensen that the Village of Alix Council accept the Administration Reports (a) to (c) for information.

CARRIED

Correspondence and Information:

None

In-Camera:

a) Personnel

Resolution #150/17: Moved by Councillor Peterson that the Village of Alix Council go "In Camera" at 7:17 P.M.

CARRIED

Resolution #151/17: Moved by Councillor Peterson that the Village of Alix Council come "Out of Camera" at 8:50 P.M.

CARRIED

Mayor Nelson indicated that a decision has not been made regarding the Alix Avenue of Heroes. Councillor Widmann noted that it would be nice to get public input on this initiative.

Resolution #152/17: Moved by Councillor Widmann to table the discussion until the next Regular Council meeting to be held on Wednesday, July 19, 2017.

CARRIED

Adjournment:

Resolution #153/17: Moved by Councillor Christensen that this Regular Meeting of the Village of Alix Council be adjourned at 8:53 P.M.

CARRIED

Mayor

Chief Administrative Officer

TO: ALIX VILLAGE COUNCIL

JUNE 26, 2017

FROM: CAO R. STOUTENBERG

RE: 2017 TAX RECOVERY SALE

Council previously approved the terms and condition for the 2017 sale at their June 7 Meeting. Section 419 of the MGA requires the Council to also set “ a reserve bid that is as close as reasonably possible to the market value of the parcel”. Wildrose Assessment Services recommends a reserve bid of:

Tax Roll #4200 \$30300.

Tax Roll #3000 \$60000.

RECOMMENDATION:

To approved the 2017 Tax Sale reserve bids as proposed by Wildrose.

Village of Alix – 2017 Public Auction – Submission for Council

Proposed Motion

(1) That Council establish the reserve bids as presented for properties being offered for sale at the 2017 public auction.

Administration Recommendations(s)

Administration supports the proposed motions.

Purpose

Section 419 of the Municipal Government Act (MGA) stipulates that Council must set a reserve bid that is as close as reasonably possible to the market value of each parcel, and any conditions that apply to the sale.

Summary

As required by the MGA, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year as at March 31. Further to this, any parcel of land shown on the 2016 tax arrears list which remains in arrears as of March 31, 2017, must be offered for sale at public auction between April 1, 2017, and March 31, 2018. Administration has scheduled the 2017 Public Auction date for September 15, 2017 at 10:00 am, in the Alix Municipal Office, which will be advertised as per the MGA.

Strategic Plan/Policy/Legal/Staff Implications (As Required)

In compliance with s. 417 of the MGA, the Registrar (Land Titles) sends notices (prior to August 1, 2016) to all registered property owners and caveat holders regarding tax notification, stating that if tax arrears are not paid before March 31 in the following year (2017), the municipality must offer the parcel for sale at public auction. The Village of Alix and TAXervice also provide correspondence (February 2016 and April 2017) to advise property owners of the pending auction if arrears are not paid in full.

Village of Alix 2017 Public Auction – Reserve Bids

Wild Rose Assessment Services Inc. has provided the following proposed market values/reserve bids.

LAND PROPERTIES			
Roll	Civic Address	Legal Description	Market Value
3000	4937 51 Street	Plan RN30 (XXX) Block 2 Lot 31	\$60,000
4200	4919 50 Street	Plan RN30 (XXX) Block 3 Lots 27 and 28	\$30,300

“Market Value” is the price arrived at between a willing, well-informed buyer and a willing, well-informed seller.

TO: Alix Village Council

FROM: CAO R. Stoutenberg

RE: July, August and December Council Meetings

At the last Council Meeting it was decided to hold a second council meeting in July and August.

Section 6.2 of Procedure Bylaw #423/16 states that 'Regular Meetings of Council shall be held on the First and Third Wednesday of every month except July, August and December when the Meeting shall be held on the first Wednesday of the month only.'

Section 6.4 states that 'Special Meetings may be called, and notice of such Special Meetings shall be given in accordance with the provisions of the Act and this Bylaw.'

Section 7.2 outlines that 'The Mayor may call a Special Meeting of Council'.

RECOMMENDATION:

Given the above, the Mayor may call a special meeting of Council to be held in July and August.

TO: Alix Village Council

FROM: CAO R. Stoutenberg

RE: Bylaw 421/16 – Utility Fee for temporarily or permanently non-occupied residences

It has been noted that a member of Council felt the utility fee was going to be reduced or eliminated when the Bylaw was rewritten. Currently, Section 17.1 requires 'all premises' to be levied the fees in accordance with Schedule A of the Bylaw. For snowbirds or vacant properties they would not receive a consumption fee, but the fixed monthly rate would be charged as follows:

Water	35.00
Sewer	26.25
Garbage	25.00
<u>Recycling</u>	<u>5.25</u>
Total	91.50

Items to consider include that the 2017 budget includes a utility deficit of \$38,500. A significant amount of the utility costs are fixed and do not vary with small changes in the customer base. An example would be the garbage contract being adjusted once a year based on total number of residences. Several properties fall into this category for all or part of the year. It is difficult to accurately come up with the total number.

OPTIONS:

- 1) No change to Bylaw 421/16.
- 2) Amend Schedule A to eliminate or reduce the fixed fee for snowbirds and/or non-occupied properties.

RECOMMENDATION:

Council discuss the issue and provide direction to administration.

TO: ALIX VILLAGE COUNCIL

JUNE 28, 2017

FROM: CAO R. STOUTENBERG

RE: 2017 ALIX RODEO SPONSORSHIP

The policy manual is silent on providing funding for events held by non-profit groups or associations. In 2016 the Village sponsorship for this event was \$1000.

RECOMMENDATION:

That the Village Council decides on this request.



Alix Agricultural Society, PO Box 746, Alix, AB T0C 0B0

June 28, 2017

On August 12&13, the Alix Agricultural Society will be having its 3rd annual Rodeo. The last two years our rodeo has grown in both size and popularity and we are continuing to add more events and attractions this year. This year we are working to install permanent rodeo facilities and bucking chutes to ensure the longevity and success of our rodeo for the future.

We are currently seeking sponsors for our upcoming rodeo. Chute sponsorship is \$1,000 and includes a banner with your company name/logo on a chute as well as 2 passes to the rodeo. Every time a rider/animal comes out of the chute, the company's name is announced and we also advertise our sponsors on our programs and throughout the rodeo. The \$400 sponsorship includes an approx. 4'x2' sign with company logo/name along the arena wall, 2 free passes, and also recognition of sponsorship throughout the day by the announcer. We are a Foothills Cowboy Association sanctioned event which brings in contestants and spectators from all over Alberta, B.C, and Saskatchewan.

Your sponsorship would go a long way to help our organization meet its fundraising goals and keep our small town rodeo and community organization going strong. Please feel free to contact a member of the Alix Agricultural Society for more information at alixagsociety@outlook.com or find our page on Facebook under Alix Agricultural Society. Our website page can also be found at alixagsociety.weebly.com.

- 1) Meetings attended include: Mayor, Council, CAO/Director of Corporate Services recruitment and Moonwalkers Equipment Tender.
- 2) Projects worked on included: 2017 Operating and Capital budget, Rahr Office Development, two minor development (fence and garage), Canada Day, CAO Office/file organization, GIS system, Lakeside sidewalk removal, Tax Sale, reviewed procedure and utility bylaws, upcoming election and prioritizing ongoing projects.
- 3) Toured Village shop and Parks. Will have a map prepared with locations of all village property.



WHERE PEOPLE ARE THE KEY

HIGHLIGHTS OF THE REGULAR COUNCIL MEETING June 22, 2017

ANDERSON PARK BOAT STUDY

In 2016, Lacombe County awarded SNC Lavalin the contract to complete a preliminary environmental study of a proposed boat launch and inland marina at Anderson Park, on the east side of Gull Lake. SNC Lavalin completed a Biophysical Assessment at Anderson Park, as well as the Anderson Park Boat Ramp and Inland Marina Conceptual Options Report. Council heard about the many considerations and constraints of the site, as well as pros and cons of the different layout options. Council also reviewed basic cost estimates for the varying designs.

The report was accepted for information and Council decided that no further action be taken at this time with regard to the Anderson Park Boat Launch.

APPOINTMENT OF AUDITOR

Council appointed BDO Canada LLP as the Lacombe County auditor for 2017.

COUNTY MILL RATE/RECREATION FUNDING

The County Commissioner was directed to prepare a report on how many mills of the County's budget is allocated to recreation capital and operational funding, which will be presented at a future Council meeting.

RECREATIONAL FUNDING – RURAL MUNICIPALITIES

The County Commissioner was directed to prepare a report on the procedures used by other rural municipalities for recreational funding provided to their local urbans, which will be presented at a future Council meeting.

STAFF RESOURCES ON COMMISSIONS

Council decided that future Requests for Proposals (RFP's) requiring County staff services for Commissions will be considered; and further, Council would make a decision on future RFP's with staff resources taken into consideration.

CRIME PREVENTION PROGRAMS FOR CHILDREN

Council requested that the County Commissioner research options for kids' crime prevention programs and investigate speakers available. This information will be presented to Council at a future meeting.

GRAND OPENINGS FOR RECREATIONAL AREAS

Lacombe County will hold grand openings for:

- Anderson Park on August 18, 2017, from 10:00 a.m. to 12:00 p.m.
- Soper Natural Area on August 18, 2017 at 1:00 p.m. to 2:00 p.m.
- Sandy Point beach on August 23, 2017 commencing at 2:00 p.m.

ENGINEERING WEST QE11 PROJECT

Council was in support of sole sourcing the engineering for the West QE11 Servicing project, which is a shared project between Lacombe County and the City of Lacombe.

BYLAW NO. 1246/17 ESTABLISH POSITION OF CAO

Bylaw No. 1246/17, which establishes the position of Chief Administrative Officer, received second and third reading. Bylaw No 1246/17 will come into effect on January 1, 2018.

PRESENTATION FROM M.L.A. JASON NIXON

Jason Nixon, Wildrose M.L.A., Rimbey-Rocky Mountain House-Sundre met with Council to provide an update on current provincial issues.



How to meet the mandatory requirement to provide training for elected officials

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June 28, 2017

AUMA and AAMDC are providing a training course that will fully satisfy the MGA requirement for municipalities to offer training to all new and returning elected officials within 90 days after they have taken the oath of office.

The two-day ***Municipalities 101: The Essentials of Municipal Governance*** course is part of the modernized Elected Officials Education Program (EOEP), which is a joint venture of AUMA and AAMDC that was funded by Municipal Affairs. The course consists of Municipal Governance and Legislation; the Elected Official's Role; Finance; Planning and Development; and Effective Collaboration. CAOs are encouraged to attend the course with their councillors.

The course will be offered in 14 locations across the province to ensure it is accessible. Two of the locations are designated for summer village officials since their elections occur in the summer:

September 11 - 12, 2017 – Ponoka (summer village elected officials only)

September 16 - 17, 2017 – Edmonton (summer village elected officials only)

The other 12 locations are primarily for other officials from the October election:

October 30 - 31, 2017 – Camrose

November 2 - 3, 2017 – Grande Prairie

November 4 - 5, 2017 – Lacombe

November 27 - 28, 2017 – Vermilion

November 30 - December 1, 2017 – Drumheller

December 2 - 3, 2017 – Medicine Hat

December 4 - 5, 2017 – Cochrane

December 7 - 8, 2017 – Westlock

December 11 - 12, 2017 – Manning

December 14 - 15, 2017 – Lac La Biche

January 8 - 9, 2018 – Lethbridge

January 11 - 12, 2018 – High Prairie

A one-time discounted price of \$200 per person is available for everyone who takes the course within the 90-day timeframe.

Further details, including the venue, will be available soon. The **Online Registration will be open on July 5, 2017.**

If you have any questions, contact the EOEP Registrar, Leanne Anderson, at registrar@eoep.ca.

Home page: