

REQUIREMENTS FOR PROPOSAL (RFP)

Cleaning Schedule for Village Facilities

1. Village Office - Bi-weekly Cleaning
(Floors, desks, counters, kitchen, two bathrooms)
2. Public Works Shop - Weekly Cleaning
(Two offices, staff lunch room, two bathrooms)
3. New Fire Hall - Weekly Cleaning
(Kitchen, bathrooms, upstairs meeting room, dispatch room)
4. Old Fire Hall - As requested by CAO
5. Extra cleaning – As requested (i.e. spring or fall cleaning)

* Must provide own supplies for cleaning.

* Please note, an **Oath of Confidentiality** must be signed prior to commencement of work.

*Approximately 32 – 36 hours per month are needed.