

AGENDA

1. Call to Order
2. Agenda: Amendments and Adoption
3. Adoption of the Minutes: a) Minutes of Regular Meeting – Wednesday, June 3, 2020 – 6:00 P.M.
4. Delegation: a) Craig Teal, Director, Parkland Community Planning Services – Village of Alix Land Use Bylaw Review Parts 2 - 4 - 6:10 P.M.
5. Bylaws: None
6. Unfinished Business: None
7. New Business: a) July Council Meeting – Request for Decision 20-28
b) RCMP Resolution – Request for Decision 20-29
8. Financial Reports: a) Accounts Payable Cheque Listing May 15 – June 11, 2020
b) Bank Reconciliation – May 2020
9. Committee Reports: None
10. Administrative Reports: a) CAO Report
b) Recreation Report
11. Correspondence and Information: a) Alberta Municipal Affairs – 2020 Gas Tax Fund Allocation
12. Closed Meeting: None
13. Adjournment

VILLAGE OF ALIX

MISSION STATEMENT

Through Village Council policies and leadership, we foster an open, cooperative government that encourages public participation and ensures levels of services our citizens expect and deserve.

Minutes of the Regular Meeting of the Village of Alix Council, held on Wednesday, June 3, 2020 at 6:00 P.M. in the Village of Alix Council Chambers.

Present: Mayor Rob Fehr, Councillors Tim Besuijen, Edwin Cole, Barbara Gilliat and Vicki Soltermann

Also Present: Michelle White, Chief Administrative Officer

Call to Order: Mayor Fehr called the meeting to order at 6:00 P.M.

Amendments/Deletions to Agenda: Mayor Fehr called for amendments to the agenda.

Approval of Agenda:

Resolution #138/20: Moved by Councillor Besuijen that the Village of Alix Council approve the agenda as presented.

CARRIED

Minutes: a) Regular Meeting – May 20, 2020

Resolution #139/20: Moved by Councillor Gilliat that the Minutes of the Regular Meeting of the Village of Alix Council held on Wednesday, May 20, 2020, be accepted as presented.

CARRIED

Delegation: a) Sgt. Bruce Holliday, Bashaw RCMP Detachment Commander

Sgt. Bruce Holliday, Bashaw RCMP Detachment Commander entered the meeting at 6:02 P.M.

Sgt. Holliday retired from the meeting at 6:44 P.M.

Mayor Fehr called a recess at 6:44 P.M. and Council reconvened at 6:47 P.M.

b) Mark Sproule, Manager of Community Peace Officer Services

Mark Sproule, Manager of Community Peace Officer Services for Lacombe County entered the meeting via video conference at 6:47 P.M.

Mr. Sproule retired from the meeting at 7:16 P.M.

Bylaws: None

Unfinished Business: a) Budget Correction – Request for Decision 20-26

Resolution #140/20: Moved by Councillor Besuijen that the Village of Alix Council direct Administration to change Fire: Transfer to Reserves in the 2020 Operating Budget from -\$48,354 to \$48,354.

CARRIED

New Business: None

Financial Reports: None

- Committee Reports:
- a) Red Deer River Municipal Users – Councillor Besuijen
 - b) Alix Family and Community Support Services – Councillor Cole

Resolution #141/20: Moved by Councillor Gilliat that the Village of Alix Council accept the Committee Reports as presented.

CARRIED

Administrative Reports: None

Correspondence and Information:

- a) Municipal Governance – COVID-19 FAQ – May 15, 2020
- b) Alberta Municipal Affairs – Municipal Sustainability Initiative (MSI)
- c) Alberta Infrastructure – Investing in Canada Infrastructure Program (ICIP)
- d) Alberta Environment and Parks – Waterworks and Wastewater Systems
- e) Alberta Health – Municipal Council and Committee Meetings
- f) Village of Alix Recreation – Rainbow of Hope Mural

Resolution #142/20: Moved by Councillor Gilliat that the Village of Alix Council accept Correspondence Items (a) through (f) for information.

CARRIED

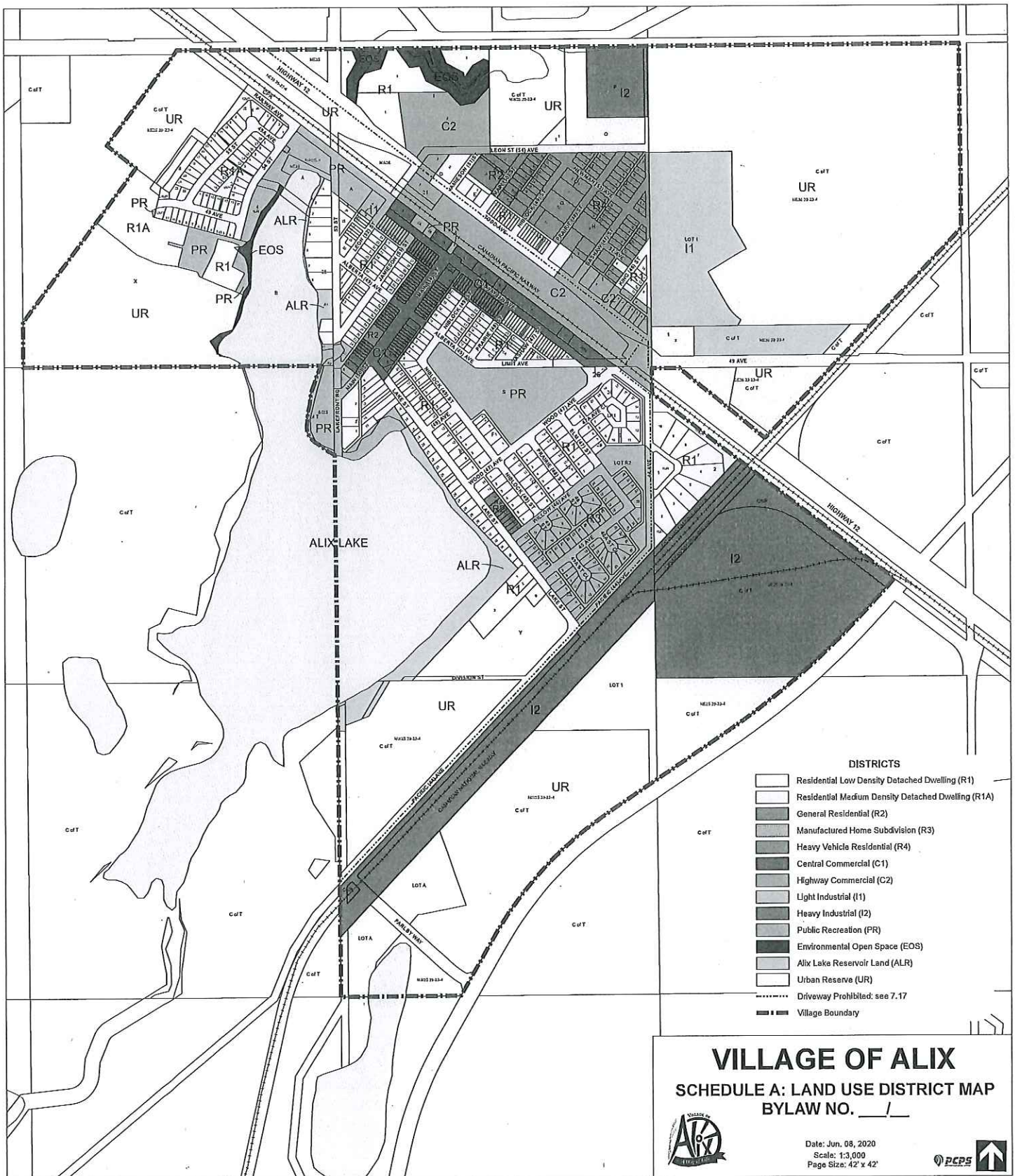
Adjournment:

Resolution #143/20: Moved by Councillor Besuijen that this Regular Meeting of the Village of Alix Council be adjourned at 7:32 P.M.

CARRIED

Mayor

Chief Administrative Officer



Village of Alix – Land Use Bylaw Review (Second Part)

Issue: Administrative Provisions – Interpretative Clauses

Clarification needed on:

- Rules of interpretation for meaning of words
- Rules of interpretation on measurements
- Additional definitions

Current Approach:

- For some items, such as the meaning of words, there is no guidance for the Development Authority
- Some guidance on interpretation issues is contained in other sections

Proposed Amendments:

Adding the following as Section 1.2A in Part One:

1.2A Rules of Interpretation

- (1) Words used in the present tense include the other tenses and derivative forms. Words used in the singular include the plural and vice versa. Words used in the masculine gender shall also mean the feminine gender and the neuter. Words have the same meaning whether they are capitalized or not.
- (2) Words, phrases and terms not defined in this Land Use Bylaw may be given their definition in the Municipal Government Act, Subdivision and Development Regulation or the Alberta Building Code. Other words shall be given their usual and customary meaning.
- (3) The words “shall” and “must” require mandatory compliance except where a variance has been granted pursuant to this Land Use Bylaw.
- (4) Imperial equivalents are provided beside every metric value in this Land Use Bylaw for convenience. The metric value is the actual standard to be used.

Comments and Explanation:

New – provides direction on how to interpret the words in the Land Use Bylaw where some may be defined and others may be based on the definition of common dictionaries; can only use the dictionary definition for terms not defined in the Land Use Bylaw

New – clarifies meaning of the terms “shall” and “must”

Moves the existing clause from Section 3.2 which confirms that metric measurements are the official measurements to be used

Proposed Amendments:	Comments and Explanation:
Adding the following definitions to Part Ten: Definitions where they would appear in alphabetical order: “building permit” means written permission or authorization under the Safety Codes Act to commence a use, occupancy, relocation, construction or demolition of any building; “building relocation” means the moving a building from one site and placing it on another site or moving a building to a new location on the same site; “bareland condominium” means a condominium in which the units are defined in relation to the land rather than in relation to a structure. A bareland condominium shares all the other features of a conventional condominium except for the definition of the boundaries; “condominium” means a form of property ownership in which each owner holds title to their own unit plus a fractional interest in any common property; “crime prevention through environmental design (CPTED)” means a set of principles intended to prevent or reduce the likelihood of crime or fear of crime by changing or managing the physical environment; “decorative pond” means an enclosure constructed to contain water, which may also contain vegetation and fish, as a decorative landscaping feature; “derelict vehicle” means the storage, collection or accumulation of all or part of any wrecked vehicle or all or any part of a motor vehicle which is not validly registered in accordance with the Motor Vehicle Act; “grade” means the ground elevation established for the purpose of regulating the height of a building. The grade shall be the finished ground elevation adjacent to the walls of the building if the finished grade is level. If the finished grade is not level, the grade shall be determined by averaging the finished ground elevation for each face of the building;	<i>New –definitions being added to assist with interpreting various requirements of the Land Use Bylaw</i>

Proposed Amendments:	Comments and Explanation:
“Intermunicipal Development Plan” means a plan adopted by the Village of Alix and Lacombe County as an intermunicipal development plan pursuant to the Municipal Government Act; “Municipal Development Plan” means a plan adopted by the Village of Alix as a municipal development plan pursuant to the Municipal Government Act; “outdoor boiler” means any type of solid, gas, or combination fuel burning unit located separately from the principal building or any accessory building or as a stand-alone building for the generation of space heating or water heating; “permanent foundation” means a foundation meeting the requirements of the Alberta Building Code, including but not limited to, an engineer approved wood foundation or a poured concrete basement or a concrete block basement or a slab on grade beam; “private pool” means any outdoor private swimming pool or hot tub containing over 0.6m depth of water for the purpose of swimming, wading, or immersion of human beings; “soft sided building” means any building that is faced or finished on any portion of the building exterior, with flexible sheeting capable of being rolled or folded; “solar energy device” means a device used to collect sunlight that is part of a system that transforms energy from the sun into thermal, chemical, or electrical energy; “storage area or outdoor storage” means an area of land used of the purpose of storing vehicles, equipment, seasonal recreation equipment and/or other items which are associated with the principal use of the parcel; “structure” means anything constructed or erected, the use of which requires location on the ground or attachment to something located on the ground, but does not include pavement, curbs, walks or open-air surfaced areas;	<i>There are other forms of foundation that can be used.</i> <i>Batteries are chemical energy.</i>

Proposed Amendments:	Comments and Explanation:
"temporary building" means a building or structure, which may or may not have a foundation or footing, intended for placement and use on a parcel for a limited period of time; "wind energy device" means a structure that converts wind energy into mechanical or electrical or chemical energy;	<i>Intended length of time that the building is present or used is more important than the physical elements making up the building</i>

Village of Alix – Land Use Bylaw Review (Second Part)

Issue: Administrative Provisions – Application Requirements and Screening

Clarification needed on:

- Information needed to process a development permit
- Placement of materials related to subdivision applications



Current Approach:

- Existing list looks like it is mandatory in one clause but other clauses suggest that there is discretion on what information to require
- List of additional studies and materials that could be required does not provide much direction to the Development Officer
- Information regarding subdivision applications is combined with contravention and enforcement provisions

Proposed Amendments:

Replacing Part Three: Development Permit Applications with the following:

3.1 Permission for Development

- (1) An application for a development permit shall be made to the Development Officer in writing on the prescribed form and must include a statement of the applicant's interest in the land and, if the applicant is not the owner, the written consent of the owner of the land that is subject to the application.
- (2) Each application for a development permit shall be accompanied by a non-refundable processing fee based on the Fee Schedule Bylaw, as amended by Council from time to time.
- (3) The Development Officer shall determine if additional information is needed and the nature of any additional information needed, to ensure that, in their opinion, a decision can be properly made. The additional information may include:

- (a) a statement of existing and proposed uses;

Comments and Explanation:

Changes are intended to address the "generic expectations" that can apply to any and all development permit applications

Text is written to allow Development Officer the ability to determine the nature of the materials needed to properly evaluated the proposed development – not all of the materials listed are required for every development permit that is submitted

Begins with mandatory items and then moves to items that may be required

Other sections of the Land Use Bylaw may add information requirements (i.e. cannabis and demolition) based on the specific nature or items that have to be considered – these have been moved to make it easier to reference

Proposed Amendments:	Comments and Explanation:
(b) a copy of the Certificate of Title to the land and registered easements , rights of way, or restrictive covenants; (c) one or more copies of a site plan showing: (i) north arrow; (ii) scale of plan; (iii) legal description of property (lot #, block #, plan #); (iv) lot lines shown with dimensions; (v) location of all existing and proposed buildings dimensioned to property lines; (vi) location of vehicle parking and access and egress points to the parcel; (vii) utilities, site drainage, and existing and proposed site grades; (viii) location and size (trunk diameter, height) of existing trees; (ix) for multi-family, commercial, industrial, recreational, public and other similar uses: i. loading space provisions; ii. garbage and storage areas and the fencing or screening proposed for same; iii. location and approximate dimensions of all existing and proposed parks, playgrounds and other amenity areas; and iv. treatment of landscaped areas; (d) plans showing elevations, floor plan and the perspective of the proposed development, including a description of the exterior finishing materials and colours; (e) the estimated commencement and completion dates; (f) the estimated cost of the project or contractor price; (g) such other plans and information as the Development Officer may consider necessary to properly evaluate the proposed development, including but not limited to:	

Proposed Amendments:	Comments and Explanation:
i. Hosting a public meeting in the community and submitting a record of the meeting and summary of input; ii. Traffic Impact Assessment to determine possible effects of the development on the transportation and traffic system; iii. Environmental Site Assessment to identify potential site contamination; iv. Noise Impact Assessment to examine the noise emitted from the facility; v. Lighting Impact Assessment to determine the potential light impact to adjacent properties during construction and operation of the site; vi. Sun Shadow Impact Study to determine the impact of development in terms of sun and daylight access to surrounding property; vii. Servicing Study to assess the capacity of municipal servicing to accommodate future development; viii. Geotechnical Assessment of the site for design of structures; ix. Real Property Report or similar survey evidence illustrating locations of property improvements relative to property boundaries; x. Flood proofing assessment of the development if it is located in a flood prone area; xi. Slope Assessment to assess the safe design near a slope; xii. Risk Assessment for hazards associated with the use or storage of hazardous materials on site and an inventory of the materials being stored; xiii. Crime Prevention Through Environmental Design (CPTED) analysis to analyze the built form in reducing the incidence of crime; xiv. Parking Demand Study to estimate the parking demand of the proposed use; xv. Such other plans and information as the Development Officer may consider necessary to properly evaluate the proposed development.	<i>Long list of possible information that could be required is provided to give direction to the Development Officer</i>

Proposed Amendments:	Comments and Explanation:
(4) Where the Development Officer requires any technical study or assessment, all submitted documents are to be prepared by qualified registered professionals in their respective fields. All submitted documents shall include certification by the professional who prepared the document. 3.2 <u>Complete Applications</u> (1) Upon receipt of an application the Development Officer shall within 20 days determine whether the application is complete. An application is complete, if in the opinion of the Development Authority, the application contains the documents and other information necessary to review the application. The 20 day timeline may be extended if agreed upon in writing between the applicant and the Development Authority. (2) If the Development Officer deems a development permit application to be complete, the Development Officer shall issue a letter to the applicant indicating: (a) The date the application was received and deemed complete; (b) Confirmation the Development Officer will begin processing the application, and; (c) The date the 40 days to make a decision on the application expires. 3.3 <u>Incomplete Applications</u> (1) If the Development Officer determines an application is incomplete, the Development Officer shall issue a letter to the applicant, prior to the expiry of the 20 day review period, indicating the following: (a) The application is considered incomplete;	Requirement addresses the quality of the information to be provided <i>Changes wording to Development Officer rather than Development Authority to reflect the role of the Development Officer in screening and evaluating all development permit applications regardless of who makes the decision on the application</i>

Proposed Amendments:	Comments and Explanation:
(b) A detailed list of the outstanding documents and/or information required by the Development Officer in order for the application to be considered complete; (c) The date which the required outstanding documents and/or information must be submitted to the Development Officer. (2) If the Development Officer determines that the information and documents submitted by the applicant at the request of the Development Officer are complete, the Development Officer must issue a letter to the applicant indicating: (a) The application is complete; (b) Confirmation the Development Officer will begin processing the application, and; (c) The date the 40 days to make a decision on the application expires. (3) If the applicant fails to submit the outstanding information and documents requested by the Development Officer to complete the application on or before the date referred to in the letter issued to the applicant, the application is deemed to be refused. (4) If the application is deemed refused because the applicant failed to provide the Development Officer with the requested information, the Development Officer shall issue to the applicant a letter indicating the application has been refused and the reason(s) for the refusal within 7 days of the expiry date. (5) Despite that the Development Officer has issued a letter acknowledging an application as complete, in the course of reviewing the application, the Development Authority may request additional information or documentation from the applicant that the Development Authority considers necessary to review the application.	

Proposed Amendments:	Comments and Explanation:
(6) If the Development Officer does not make a determination of an application's completeness within 20 days of receiving the application, or within an alternative timeline agreed upon between the applicant and Development Officer in writing, the application is deemed to be complete.	
Deleting Section 5.0 of Part Five: Contravention and Enforcement and adding the following as Part Three A: Subdivision Approval Applications: 3.1 <u>Complete Applications</u> (1) Upon receipt of an application the Subdivision Authority shall within 20 days determine whether the application is complete. An application is complete, if in the opinion of the Subdivision Authority, the application contains the documents and other information necessary to review the application. The 20 day timeline may be extended if agreed upon in writing between the applicant and the Subdivision Authority. (2) If the Subdivision Authority deems a subdivision application to be complete, the Subdivision Authority shall issue a letter to the applicant indicating: (a) The date the application was received and deemed complete, (b) Confirmation the Subdivision Authority will begin processing the application, and (c) The date the 60 days to make a decision on the application expires. 3.2 <u>Incomplete Applications</u> (1) If the Subdivision Authority determines an application is incomplete, the Subdivision Authority shall, prior to the expiry of the 20 day review period, issue a letter to the applicant, indicating the following:	<i>Places the requirements for assessing complete and incomplete subdivision applications in its own area</i>

Proposed Amendments:	Comments and Explanation:
(a) The application is considered incomplete, (b) A detailed list of the outstanding documents and/or information required by the Subdivision Authority in order for the application to be considered complete, (c) The date which the required outstanding documents and/or information must be submitted to the Subdivision Authority. (2) If the applicant fails to submit the outstanding information and documents requested by the Subdivision Authority to complete the application on or before the date referred to in notice issued to the applicant, the application is deemed to be refused. (3) If the application is deemed refused because the applicant failed to provide the Subdivision Authority with the requested information, the Subdivision Authority shall issue to the applicant a letter indicating the application has been refused and the reason for the refusal, within 7 days of the expiry date. (4) Despite that the Subdivision Authority has issued a letter acknowledging an application as complete, in the course of reviewing the application, the Subdivision Authority may request additional information or documentation from the applicant that the Subdivision Authority considers necessary to review the application. (5) If the Subdivision Authority does not make a determination of an application's completeness within 20 days of receiving the application, or within an alternative timeline agreed upon between the applicant and Subdivision Authority, the application is deemed to be complete.	

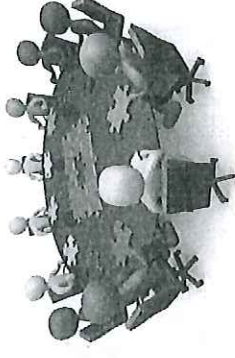
Proposed Amendments:	Comments and Explanation:
3.3 <u>Time Limit for Decisions on Subdivision Applications</u> (1) The Subdivision Authority shall, within 20 days after the receipt of an application for a subdivision approval, determine whether the application is complete, or within such longer period as the applicant may have agreed to in writing. (2) The Subdivision Authority shall consider and decide on any application for a subdivision approval, within 60 days of the date of issuance of a letter to an applicant indicating the application is complete, the date an application has been deemed complete due to expiry of the 20 day review period, or within such longer period as the applicant may have agreed to in writing.	
Replace 4.1 (1)(g) in Part Four: Development Permit Decision Process with the following: (g) That the applicant submits a Real Property Report or similar survey evidence prepared by an Alberta Land Surveyor confirming the location of specific items on the property to the satisfaction of the Development Officer; and	<i>Requiring a full Real Property Report may be unnecessary and added expense if only one or two items need to be confirmed (example: confirm how close existing building is to one of the property lines)</i>

Village of Alix – Land Use Bylaw Review (Second Part)

Issue: Administrative Provisions – Granting Relaxations

Clarification needed on:

- Retaining the current limits on when and how much relaxation can be granted by the Municipal Planning Commission
- Consideration of alternative approach that would provide a greater degree of latitude at the Development Permit stage



Current Approach:

- Development Officer can grant relaxations of 10% under any minimum requirement or 10% over any maximum requirement
- Section 4.3(2)(e) limits Municipal Planning Commission to relaxations of 10% under any minimum requirement or 10% over any maximum requirement

Proposed Amendments:

Comments and Explanation:

Amend Section 4.3 of Part Four: Development Permit Decision Process by replacing 4.3 (2)(a) with:

- (a) a relaxation of yard or setback requirements shall be considered only where warranted by the merits of the proposed development and in response to irregular lot lines, parcel shapes or site characteristics which create difficulties in siting structures within the required setbacks or in meeting the usual bylaw requirements or to address non-compliant yards or setbacks of existing structures;

Amend Section 4.3 of Part Four: Development Permit Decision Process by deleting 4.3 (2)(e).

Added reference to “yard or setback requirements” to clarify relationships between these types of standards and other standards that do not directly relate to lot and parcel shapes and sizes

Adding references to “non-compliant yards or setbacks of existing structures” makes it possible to address older buildings constructed prior to the current LUB or earlier versions of the LUB

This removes the limits on the size of relaxations that MPC can approve. MPC would be able to address variances that exceed 10%. Decisions still have to be based on the merits of each case and must meet the test of not impacting adjacent properties, fitting in with the character of the area and conforming to the use allowed on the parcel.

More latitude for MPC may reduce the potential for appeals on relaxations greater than 10%.

Village of Alix – Land Use Bylaw Review (Second Part)

Issue: Administrative Provisions – Notifications

Clarification needed on:

- The methods used by the Development Officer to notify other parties about development permit decisions that have been made
- Opportunity for the use of electronic means of notification



Current Approach:

- Land Use Bylaw indicates written notice given to the applicant and does not address notice to any other parties
- Current practice of the Village is to post notices on a publicly accessible bulletin board/window and send notices to adjacent landowners on a case by case basis

Proposed Amendments:

Comments and Explanation:

Amend Part Four: Development Permit Decision Process by replacing Section 4.5 with:

4.5 Notification of Development Authority Decisions

- (1) A decision of the Development Officer or the Municipal Planning Commission on an application for a development permit shall be given in writing and a copy of it sent by ordinary mail to the applicant on the same day the written decision is given.
- (2) When an application for a development permit is approved, the Development Officer shall
 - (a) post a notice of the decision at a publicly visible and/or accessible location in the Village Office, or
 - (b) send a notice of the decision to any persons that the Development Officer considers may be affected, or
 - (c) have the notice of decision posted on the Village website, or
 - (d) use a combination of two or more of the means of providing notice listed above.

Same as current text

Notice has to be provided to other parties who have the ability to appeal a decision (plus to keep people informed about changes)

Intent is to allow for a range of options that the Development Officer can use; at least one of the listed options must be used by the Development Officer for every development permit that is approved

Decisions to refuse a development permit must be sent to the applicant but do not provide much benefit by sending to other parties

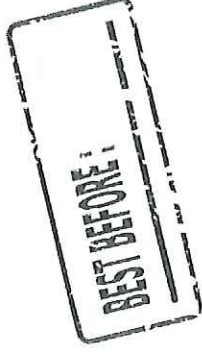
Proposed Amendments:	Comments and Explanation:
(3) Where this Land Use Bylaw requires a document to be sent to a person, the document may be sent by electronic means if (a) the recipient has consented to receive documents by electronic means and has provided an email address, website or other electronic address for that purpose, and (b) it is possible to make a copy of the document from the electronic transmission.	<i>Allows for the Development Officer to communicate with applicants using email and have it count as the official notice of a decision or having met a key timeline like the date to indicate their application is complete or incomplete</i>
Amend Section 4.9(3)(b) by changing the reference to Section 4.5.(1) to Section 4.5(2).	<i>Corrects a cross referencing in the Appeals Section</i>

Village of Alix – Land Use Bylaw Review (Second Part)

Issue: Administrative Provisions – Cancellation, Expiry and Validity of Development Permit

Clarification needed on:

- The difference between cancellation and expiry
- Length of time to complete an approved development



Current Approach:

- Land Use Bylaw addresses cancellation and blends with idea of expiry and validity
- Expiry aspect only addresses the issue of length of time to start a development with no expectations on when it has to be finished

Proposed Amendments:

Amend Part Four: Development Permit Decision Process by replacing Section 4.7 with:

4.7 Expiry and Validity of a Development Permit

- (1) A development permit shall cease to be valid twelve (12) months after the date on which the permit became effective in accordance with Section 4.6 unless, prior to the expiry of the twelve (12) months, the applicant has commenced development or an extension of time has been granted.
- (2) The applicant may apply in writing to the Development Officer for an extension of the time period to commence their development. The Development Officer may only grant one extension for up to a maximum of twelve (12) additional months.
- (3) Once work on an approved development has commenced, the development permit remains valid for twenty-four (24) months after the date on which the permit became effective in accordance with Section 4.6 unless, prior to the expiry of the twenty-four (24) months, the Development Officer has granted an extension of time in writing.

Comments and Explanation:

Applicant normally has 12 months to get started with their project and can request more time

All applicants get at least 24 months to build regardless of the nature, size or complexity of their project

Proposed Amendments:	Comments and Explanation:
(4) The applicant may apply in writing to the Development Officer for an extension of the time period to complete their development. The Development Officer may only grant one extension for up to a maximum of twelve (12) additional months.	<i>If a project got underway and then was put on hold or made slow progress, an additional 12 months can be given</i> <i>Maximum amount of time to start is 24 months and maximum amount of time to complete is 36 months</i>
Amend Part Four: Development Permit Decision Process by adding the following as Section 4.7A: 4.7A <u>Cancellation of a Development Permit</u> The Development Authority may cancel a development permit if: (a) the permit was issued in error; or (b) the permit was issued on the basis of incorrect information.	<i>Same text that is currently in Land Use Bylaw; re-ordering of section</i>

Village of Alix – Land Use Bylaw Review (Second Part)

Issue: Administrative Provisions – Contravention and Enforcement

Clarification needed on:

- Ability of Municipality to have assistance in inspections and activities related to enforcement actions



Current Approach:

- Text dealing with the ability to enter onto land to inspect and take action does not expressly stated that the Municipality may include those hired or contracted to assist with approvals or enforcement of bylaws

Proposed Amendments:

Amend Part Five: Contravention and Enforcement by replacing Section 5.1(2) with the following:

- (2) If a person fails or refuses to comply with an order under subsection (1) or an order of the Subdivision and Development Appeal Board made pursuant to Part 17 of the Municipal Government Act, the municipality, including their agents and those working on behalf of the municipality, may, in accordance with section 542 of the Municipal Government Act, enter on the land or building and take any action necessary to carry out the order.

Comments and Explanation:

Reference to "their agents and those working on behalf of the municipality" clarifies that it may be an inspection team led by the Development Officer

The process to enter land or building must comply with Section 542 of the MGA regarding appropriate notice and presentation of identification, etc.

Note: the \$10,000 fine set in 5.2(2) is set out in Part 2, Division 1, Section 7 of the MGA and is for the exclusive use of a judge

Additional tax under Section 5.1(4) addresses costs of the municipality for the enforcement action and remedies

Village of Alix – Land Use Bylaw Review (Second Part)

Issue: Administrative Provisions – Amending the Land Use Bylaw

Clarification needed on:

- Items that should be considered when addressing a proposed amendment to the Land Use Bylaw



Current Approach:

- Provisions provide guidance on how to make an application and the process steps for an amendment to the Land Use Bylaw initiated by a landowner but do not speak to how to assess or evaluate a proposed amendment

Proposed Amendments:

Amend Part Six: Amending the Land Use Bylaw by adding the following as Section 6.1(3A):

- (3A) Upon receipt of an application for amendment to this Land Use Bylaw, the Development Officer shall initiate or undertake an investigation and analysis of the potential impacts of development resulting from or allowed as a result of the proposed amendment. The analysis shall be based on the full development potential of the proposed amendment and not on the merits of any particular development proposal. The analysis shall, among other things, consider the following impact criteria:
- (a) relationship to and compliance with approved statutory plans and Council policies,
 - (b) relationship to and compliance with statutory plans or outline plans in preparation,
 - (c) compatibility with surrounding development in terms of land use function and scale of development,

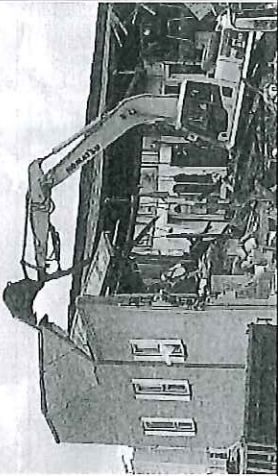
Comments and Explanation:

This section provides a guide on the types of issues that should be considered in reviewing an application to amend the Land Use Bylaw

Not all issues will apply to every application

For some issues, additional information may be required from the applicant (e.g. traffic study)

Proposed Amendments:	Comments and Explanation:
(d) traffic impacts, (e) relationship to, or impacts on, services such as water and sewage systems, and other public utilities and facilities such as recreation facilities and schools, (f) relationship to municipal land, right-of-way or easement requirements, (g) effect on stability, retention and rehabilitation of desirable existing uses, buildings, or both in the area, (h) necessity and appropriateness of the proposed amendment in view of the stated intentions of the applicant, and (i) relationship to the documented concerns and opinions of area residents regarding development implications.	

Village of Alix – Land Use Bylaw Review (Third Part)	
Issue: General Regulations –Building Demolition Clarification needed on: • Village's expectations for those wishing to remove or demolish a building • Ease of referring to relevant information for the application	
Current Approach: • Application information appears in two spots • Little direction on what is expected to happen with site after building is down	
Proposed Amendments: Amending Part Seven: General Land Use Regulations by replacing Section 7.5 with the following: 7.5 Building Demolition (a) A development permit is required where the demolition of one or more buildings or structures having a floor area greater than 10.0 m² (108 ft²) is proposed and will take place in advance of obtaining approval for redevelopment of the site or replacement of the buildings. This application shall be processed as a permitted use in all Land Use Districts. (b) In addition to the requirements of Section 3.1 (contents of development permit application), the Development Officer may require an application that involves demolition of a building to be accompanied by a statement indicating how the demolition will be carried out so as to avoid or minimize the creation of nuisances to surrounding properties during the demolition process.	Comments and Explanation: <i>Addresses two scenarios: taking down a building and applying for a replacement building at a later date or taking down a building and building the replacement building right away</i> <i>First scenario requires a stand-alone development permit (may be years before they come back with the replacement building application)</i> <i>Second scenario gets combined in the development permit for the replacement building</i> <i>Managing impacts on adjacent properties is a Land Use Bylaw issue while disposal of hazardous materials is under provincial legislation</i>

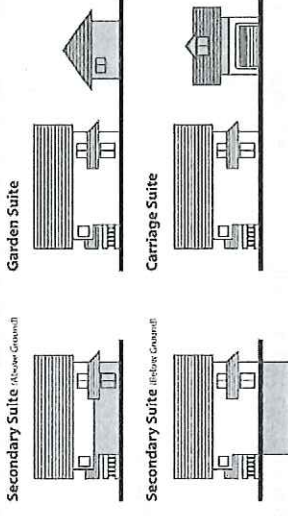
Proposed Amendments:	Comments and Explanation:
(c) Whenever a development permit is issued that involves the demolition of a building, it shall be a condition of the permit that: (i) the site be properly cleaned, with all debris removed; (ii) the site is left in a graded condition that removes or fills in excavations and is in accordance with the site drainage requirements of this Land Use Bylaw; and (iii) the applicant arranges for the safe disconnection of all municipal and private utilities serving the building to be demolished prior to demolition commencing. (d) Where a permit is approved, the Development Authority may require the applicant to provide a letter of credit or other security of such amount to cover the costs of reclamation and any damage to utilities.	

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Secondary Suites

Clarification needed on:

- Size of allowable secondary suite and how the floor area of the suite is calculated
- Reference to meeting all requirements of the Safety Codes Act



Current Approach:

- Secondary suite is limited to one per lot and only where the other dwelling on the lot is a detached dwelling
- Suite size is limited to 595 ft² and there is no guidance on what floor area is counted against the figure

Proposed Amendments:

Comments and Explanation:

Amending Part Seven: General Land Use Regulations by replacing Section 7.6(d) Secondary Suites with:

- (d) The floor area of a secondary suite shall be a maximum of 75% of the floor area of the primary dwelling unit up to a maximum of 80 m² (860 ft²). Only the building area used exclusively by the occupants of the secondary suite shall be included in the calculation of floor area for the secondary suite. Common entrances and facilities such as laundry rooms and storage shall not be included in the calculation of floor area for the secondary suite.

Provides greater size and range of possibilities for secondary suites and how to calculate the floor area associated with the secondary suite

Secondary suite should still be smaller than the floor area of the primary dwelling unit

Example 1: if the primary dwelling unit is 1,200 ft² then the maximum size of secondary suite is 1,200 ft² x 0.75 = 860 ft²

Example 2: if the primary dwelling unit is 1,080 ft² then the maximum size of secondary suite is 1,080 ft² x 0.75 = 810 ft²

Amending Part Seven: General Land Use Regulations by adding the following to Section 7.6 Secondary Suites and re-numbering the subsequent sections accordingly:

- (h) Secondary suites must meet Alberta Building Code, Fire Code and Energy Code requirements;
- Provides reference to Safety Codes Act requirements*

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Adult Care Housing

Clarification needed on:

- how District requirements apply to this use which can come in several sizes and forms
- number of staff in a facility in relation to the required amount of parking



Current Approach:

- Adult care housing is defined and is assigned as an allowable use to the R1, R1A and R2 Districts
- Parking requirements are not provided

Proposed Amendments:

Amending Part Seven: General Land Use Regulations by adding the following as Section 7.7A:

7.7A Adult Care Housing

- The maximum number of staff for each adult care housing development shall be specified as a condition of the development permit.
- The development standards that apply shall be the standards of the District that most closely resembles the form of the adult care housing development. In the case of adult care housing in a building similar to a detached dwelling, the yard and building standards for a detached dwelling shall apply. In the case of adult care housing in a building similar to an apartment style building, the yard and building standards for an apartment shall apply.

Amending Part Seven: General Land Use Regulations by adding the following to Section 7.12 Parking under the Residential sub-heading:

Adult care housing - 1 per 2 units of accommodation plus 1 per employee on the largest working shift

Comments and Explanation:

Adult care housing can come in many sizes and styles of building (e.g. small scale with 3 residents)

Provides direction on how to fit a newly constructed adult care housing development on a site in the R1, R1A or R2 Districts based on the housing form that most closely matches the building form of the adult care housing

States the requirement to know the number of staff and put a condition for an upset limit to address what is typically the main concern around the availability of staff parking in a residential setting

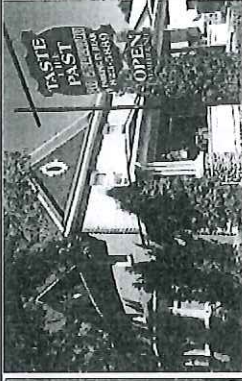
Adds parking requirements for residents and care staff

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Bed and Breakfast Establishments

Clarification needed on:

- Definition of use and assignment to Land Use Districts
- General regulations that would apply and applicable parking standards



Current Approach:

- Bed and Breakfast Establishment is not covered in the Land Use Bylaw

Proposed Amendments:

Comments and Explanation:

Amending Part Ten: Definitions by adding the following in alphabetical order:

“bed and breakfast establishment” means an owner occupied detached dwelling where temporary accommodation is provided in three or less guest rooms and meals are provided daily to registered overnight guests;

Need to define the use to assign the various Land Use Districts
Definition limits the scale based on the number of guest rooms – intent is a small scale option for commercial overnight accommodation rather than a larger scale motel or hotel

Amending Part Seven: General Land Use Regulations by adding the following:

7.7B Bed and Breakfast Establishments

(a) Bed and breakfast establishments are allowed provided that they are secondary to the residential use of the dwelling. Such accommodation shall not interfere with the use and enjoyment of the neighbourhood as a residential area. In this regard, bed and breakfast establishments shall comply with the following standards:

General intent it to use a larger house or a new built structure that looks like a large detached dwelling to be able to fit in to the residential area.

- alterations to the residence shall be limited so that a home can be easily re-converted back to a residence and to ensure that the home is virtually indistinguishable from other houses in the neighbourhood. Any alterations are to be approved by the Development Authority;

Onsite parking requirements may require a small parking lot or parking area directly off a lane.

Proposed Amendments:	Comments and Explanation:
(ii) guest rooms shall not be self-contained dwelling units. There shall be no cooking facilities available in the guest rooms; (iii) one sign only shall be permitted to identify, rather than advertise the establishment. Such sign must not exceed 0.75 m² (8 ft²) in area; (iv) off-street parking shall be provided as follows: two parking spaces for the dwelling unit plus one space per guest room; and (v) a bed and breakfast shall not be permitted on a parcel where a home occupation, secondary suite, boarding or rooming house, or child care facility exists. (b) A development permit issued for a bed and breakfast establishment does not exempt compliance with health regulations or any other permit requirements. Amending Part Nine: Land Use District Regulations by adding "bed and breakfast establishments" as a discretionary use to the R1, R1A, and R2 Districts	<i>Proposed Districts are all low density residential where detached dwelling forms are a permitted use</i>

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Child Care Facilities

Clarification needed on:

- General regulations that would apply to ensure the use fits with the residential uses in the area



Current Approach:

- Child care facilities is defined and is assigned as a discretionary use in the R1, R1A, R2, R3, and R3A Districts

Proposed Amendments:

Comments and Explanation:

Amending Part Seven: General Land Use Regulations by adding the following:

7.7C Child Care Facilities

- The Development Authority may refuse a development application for a child care facility if the proposed development is not appropriate on the intended site having regard to the overall compatibility with the residential character of the area. In assessing issues of compatibility, particular focus will be given to the amount of traffic expected based on the number of children served by the facility and the availability of parking for drop-off and pick-up.
- The total number of children to be served by a child care facility and the number of staff shall be specified as a condition of development permit approval.
- Each child care facility shall provide an outdoor play space on site or on another parcel that is within 90m (295 ft) of the location of the child care facility.
- The location of available parking for parents and staff shall be specified as a condition of development permit approval.

Most significant aspect of compatibility tends to be the amount of traffic generated and congested on-street parking due to parent drop off and pick up (children are allowed in residential areas)

Intended to make the connection between scale/size of facility and required parking and acceptable levels of traffic

Proposed use may be a few houses down from a public park or may have a separate location for outdoor play

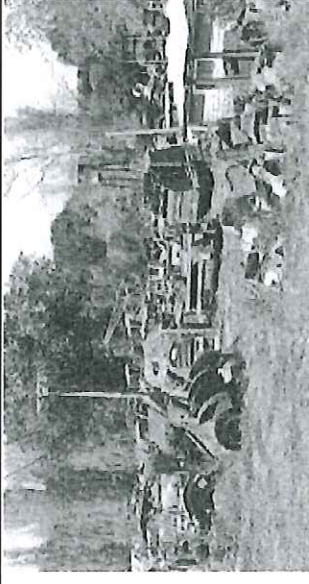
Proposed Amendments:	Comments and Explanation:
Add "child care facilities" as a discretionary use in the Public Recreation District (PR);	<i>The PR District applies to the site of the local school and before and after school programs may be offered on site by a group leasing space or having an agreement for using school facilities for programs including child care</i>

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Objects Prohibited or Restricted in Yards

Clarification needed on:

- Relation to the Nuisance Bylaw requirements for the general upkeep of all properties
- Use of outdoor boilers
- Heavy vehicles parked on private property in residential areas



Current Approach:

- Restrictions on derelict vehicles is limited to residential areas
- Outdoor boilers are not addressed
- Heavy vehicle and heavy vehicle storage is allowed in the R4 Heavy Vehicle Residential District

Proposed Amendments:

Comments and Explanation:

Amending Part Seven: General Land Use Regulations Section 7.9(a) by replacing “in a residential district” with “in any District”;

This broadens the application to all lands in the Village – cannot have a derelict vehicle on site unless in building or screened from view

Matches the Nuisance Bylaw

Amending Part Seven: General Land Use Regulations Section 7.9 by deleting (b) and adding:

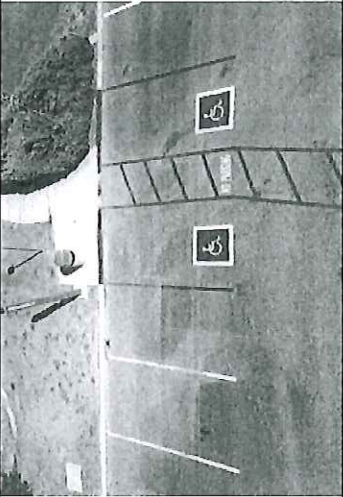
(b) No tractor truck, tractor truck trailer or tractor truck with trailer shall be parked or stored in any residential district for longer than is reasonably necessary to load or unload said vehicle;

Breaks out the restrictions on heavy vehicles in residential areas to make the regulations easier to follow; uses same weight restriction as current LUB

(c) With the exception of recreational vehicles, no vehicle or vehicle with a trailer attached having an individual or combined gross vehicle weight in excess of 4,500 kg shall be parked or stored in any residential district for longer than is reasonably necessary to load or unload said vehicle;

Distinction between commercial versus non-commercial vehicles has been removed to focus on vehicle weight

Proposed Amendments:	Comments and Explanation:
(d) Notwithstanding subsections (b) and (c), tractor trucks and vehicles, and vehicles with trailers, which may have an individual or a combined gross vehicle weight in excess of 4,500 kg, are permitted in the Heavy Vehicle Residential (R4) District where a development permit involving the parking or storage of said vehicle has been issued. (e) All types of outdoor boilers are prohibited.	<i>Only the properties in the R4 District which have an approved development permit for "heavy vehicle parking and storage on the owner's/operator's residential parcel" will be able to have a tractor truck or vehicle exceeding 4,500 kg gross vehicle weight</i> <i>Traffic Bylaw: Part 3 Parking (7) may have to be amended to concentrate on on-street parking; LUB addresses private property</i> <i>Outdoor boilers (see definition in previous materials) can be a cause of concern in urban areas due to potential smoke and heat transmission. The most common form, wood fire boiler, can experience creosote build-up in the flue due to inefficient burning and create a significant amount of smoke</i>

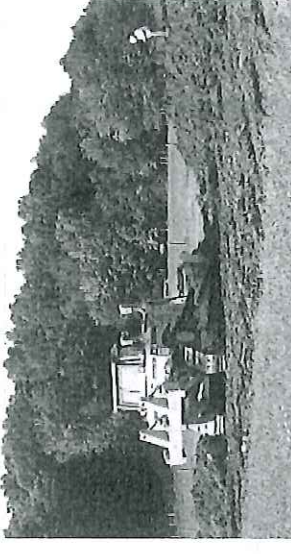
Village of Alix – Land Use Bylaw Review (Third Part)	
Issue: General Regulations – Parking Standards Clarification needed on: • Need to provide stalls for those with disabilities and relation to overall required parking	
Current Approach: • Number of designated stalls for use by those with disabilities is left to the Building Code	
Proposed Amendments: Amending Part Seven: General Land Use Regulations Section 7.12 by adding: (j) Designated parking stalls for the use of those with disabilities shall be required in accordance with provincial regulations and standards. These stalls shall be considered part of the minimum number of stalls required for the development under subsections 7.12(a)(b) and (c).	Comments and Explanation: <i>The number of stalls to be designated remains set by the Building Code based on the nature and size of the use</i> <i>The standards for the parking stalls such as width and placement is also set by Building Code</i> <i>New text clarifies that the issue needs to be addressed/taken into account and that these stalls form part of the LUB requirement rather than impose an added requirement for more stalls</i>

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Excavation, Stripping and Grading of Parcels

Clarification needed on:

- Approach to large scale, typically mechanized excavation of land compared to smaller scale excavation and landscaping
- Expectations relating to the grading and drainage from properties regardless of how the grading and contouring was undertaken



Current Approach:

- Combined into one section with little distinction and limited guidance

Proposed Amendments:

Amending Part Seven: General Land Use Regulations by replacing Section 7.21 with the following:

7.21 Mechanized Excavation, Stripping and Grading of Parcels

- (a) A development permit is required for any mechanized excavations, stripping and/or grading where no other use has been proposed. A person wishing to excavate, strip or grade land for which a development permit has not been issued for an associated development shall apply to the Development Officer on the prescribed form and shall set out the following details in their application

- the legal description of the site on which the excavation, stripping or grading is to take place;
- the specific area on the site to be affected by the operation;
- the present height of the land relative to any adjoining public thoroughfare and adjacent sites;

Comments and Explanation:

Need to maintain a distinction between site preparation that accompanies a development permit for a new use compared to site preparation with no immediate building or site improvements to follow

Further, need to account for small scale changes in landscaping and grading on parcels over time

Development permit to re-plant a shrub bed or do minor contouring of a lawn may not be practical

Proposed Amendments:	Comments and Explanation:
(iv) the proposed depth to which the site is to be excavated or topsoil removed and the level to which it is proposed to restore surface of the land in relation to lands adjacent to the subject property; (v) an outline of the methods for controlling or avoiding any nuisance arising from noise, dust or drainage from the operation; and (vi) the length of time that the applicant estimates will be required to complete the excavation or work. (b) Where not otherwise stated in the applicable District, the mechanized excavation of land or the removal of topsoil shall be deemed to be a discretionary use. (c) It shall be the responsibility of the applicant to restore the worked area to a level and safe condition as required by the Development Authority. (d) The applicant is responsible for controlling or avoiding any nuisance arising from noise, dust or drainage from the operation. (e) A temporary fence shall be erected around all excavations which in the opinion of the Development Authority may be dangerous to public safety. Amending Part Seven: General Land Use Regulations by adding the following as Section 7.21A: 7.21A <u>Parcel Grading and Drainage</u> (a) The storm water run-off and sub-surface drainage of all development shall be in a manner acceptable to the Development Authority.	<i>New – section being added to give overall performance expectations for all landowners when it comes to the grading of their property and the resulting drainage patterns</i> <i>Drainage must be addressed on own property and discharge offsite has to go in a public road or lane</i>

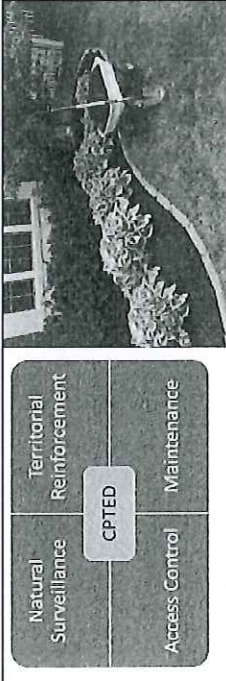
Proposed Amendments:	Comments and Explanation:
(b) Any area that is landscaped and/or re-contoured shall be done so that the finished grade does not direct surface drainage or cause the impounding of drainage on adjoining land unless otherwise approved by the Development Authority. (c) Storm water run-off and sub-surface drainage, including the discharge of sump pumps, of all development shall not directly discharge or cause any flows across a sidewalk. (d) All roof drainage from any building shall be directed onto the parcel upon which such building is situated by means of eaves troughs and downspouts, or other suitable means, to the satisfaction of the Development Authority. (e) Where the final site grades have been established through a development agreement or engineered drawings, the Development Authority shall require the applicant to provide a grading and location certificate indicating the final elevations of the corners of the property and the front and rear elevations and locations for all buildings.	<i>This is workable for new subdivisions but cannot be applied to older areas – no engineering records and storm water design for original parts of the village</i>

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Landscaping and Crime Prevention Through Environmental Design

Clarification needed on:

- Area of site to be landscaped based on the proposed use
- Amount of allowable hard landscaping and areas that must be left as a traditional grass lawn
- Consideration of how site design and landscaping can contribute to crime deterrence



Current Approach:

- Amount of hard landscaping such as paving stones, river stones, etc. is limited to 10 percent of the parcel area
- No reference to crime prevention through environmental design considerations

Proposed Amendments:

Comments and Explanation:

Amending Part Seven: General Land Use Regulations by replacing Section 7.22 with the following:

7.22 Landscaping

- (a) All areas of a parcel not covered by buildings, driveways, parking, storage and display areas shall be seeded to grass, sodded, cultivated as a garden, landscaped or hard landscaped or left with its natural, weed-free grass and vegetative cover according to the following standards:
- (i) the conservation of existing trees and shrubs to the greatest extent possible;
 - (ii) a sufficient depth of topsoil to facilitate growth of soft landscaped areas;
 - (iii) the planting of additional trees and shrubs to provide screening of outdoor storage areas from adjacent buildings and public roadways; and

No minimum landscaped areas are required for any use

Emphasis is on how to treat areas not used for building and parking-amount of landscaping is essentially left to the property owner

Development Authority can require landscaping to address specific issues such as screening views and providing buffers as needed on a case by case basis

Gardens count as landscaping

Proposed Amendments:	Comments and Explanation:
(iv) up to a maximum of 20 percent of the parcel being hard landscaped. (b) All landscaping of a parcel must be complete by the end of the first full growing season following the completion of construction or the commencement of the approved use. (c) The owner of a property shall be responsible for the installation and proper maintenance of all landscaping that is required by a development permit. If the required landscaping does not survive two (2) growing seasons following the date the landscaping was planted, the owner must replace it with a similar species and similar width and height. The absence of landscaping required in a development permit may be enforced as a breach of the conditions of approval. Amending Part Seven: General Land Use Regulations by adding the following as Section 7.22A: 7.22A <u>Crime Prevention Through Environmental Design (CPTED)</u> (a) All development is encouraged to be designed in a manner that takes Crime Prevention Through Environmental Design (CPTED) strategies into consideration. This includes: (i) natural surveillance – design of site and buildings, lighting, and landscaping to promote natural observation and opportunities for people to observe and be observed from adjacent spaces; (ii) access control – placement of buildings and landscaping to physically or visually indicate public access areas and restrict access to private areas; (iii) territorial reinforcement – buildings, landscaping and improvements used to distinguish between public and private spaces.	hard landscaping does not include monolithic concrete, asphalt or gravel areas (which may be used as an RV parking pad); includes ground level patios using paving stones, xeriscaped areas using washed rock, etc.

Proposed Amendments:	Comments and Explanation:
(b) The Development Authority may require a CPTED analysis to be completed for any development and may include conditions on development permits to ensure adherence to CPTED principles as required by the Development Authority.	

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Private Pools and Decorative Ponds

Clarification needed on:

- Allowable location on a parcel
- Expectations regarding safety and security



Current Approach:

- Not covered in the current Land Use Bylaw

Proposed Amendments:

Amending Part Seven: General Land Use Regulations by adding the following as Section 7.26A:

7.26A Private Pools and Decorative Ponds

(a) All private pools must be:

- located in a side or rear yard of the parcel;
- at least 1 m (3.28 ft) from any side or rear property line shared with another parcel and 3 m (10 ft) for side or rear property line abutting a street; and
- be secured against entry by the public other than owners, tenants or their guests by being enclosed by a 1.82m (6 ft) fence designed to deter children from climbing over, crawling through or crawling under to gain access.

Comments and Explanation:

New – pools not to be located in a front yard for privacy and ability to install a suitable fence to limit access for safety reasons

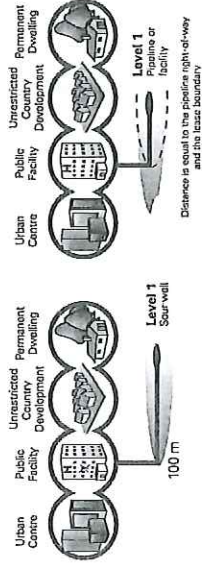
Proposed Amendments:	Comments and Explanation:
(b) All decorative ponds must be: (i) located in a side or rear yard if the depth of the pond is greater than 0.6m (2 ft); (ii) at least 1m (3.28 ft) from any property boundary; and (iii) be secured against entry by the public other than owners, tenants or their guests by being enclosed by a 1.82m (6 ft) fence designed to deter children from climbing over, crawling through or crawling under to gain access if the depth of the pond exceeds 0.6m (2 ft).	<i>New – deeper decorative ponds are not allowed in the front yard and are treated similar to a pool in terms of access for safety purposes</i>

Village of Alix – Land Use Bylaw Review (Third Part)

Issue: General Regulations – Update of Provincial Agency Names and Setbacks

Clarification needed on:

- Current names of government departments and agencies
- Current provincial regulations for setbacks



Current Approach:

- Names and setbacks are included based on the information that was current when the Land Use Bylaw was last updated

Proposed Amendments:

Comments and Explanation:

That all references to “Alberta Gaming and Liquor Commission (AGLC)” throughout the Land Use Bylaw be changed to “Alberta Gaming, Liquor and Cannabis Commission (AGLC)”;

That all references to “Energy Resources Conservation Board” throughout the Land Use Bylaw be changed to “Alberta Energy Regulator”;

That all references to “Alberta Environment” throughout the Land Use Bylaw be changed to “Alberta Environment and Parks”;

Amending Part Seven: General Land Use Regulations by adding replacing Section 7.23(ii) with the following and adding 7.23(iii):

(ii) no building shall be constructed within 100m (328.1 ft) of the well head of a gas or oil well unless otherwise approved in writing by the Alberta Energy Regulator.

(iii) no building larger than 47m² (506 ft²) shall be approved within 5m (15 ft) of the well bore of an abandoned well.

Qualifier for infill development was removed from the Subdivision and Development Regulation

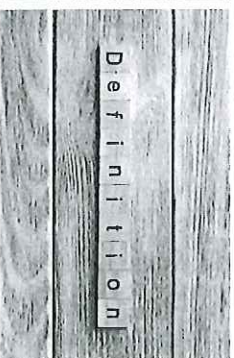
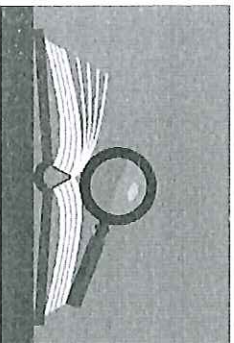
Was added to the Subdivision and Development Regulation based on AER Directive 079 Surface Development in Proximity to Abandoned Wells

Village of Alix – Land Use Bylaw Review (Fourth Part)

Issue: Land Use Districts – New Use Definitions and Assignments

Clarification needed on:

- Uses and activities that may benefit from more specific definitions
- Added uses including a definition and assignment to one or more land use districts



Current Approach:

- Some common uses are blended in with broad definitions of use, not included or not clearly described

Proposed Amendments:

Adding the following definitions to Part Ten: Definitions where they would appear in alphabetical order:

“animal services” means a facility for the treatment, boarding, training or grooming of animals and includes the retail sale of related products. It includes such things as pet grooming salons, training class facilities, animal rescue facilities and animal shelters;

“auction mart” means the temporary storage of goods, excluding livestock, which are sold on the premises by public auction from time to time;

“campground” means the temporary accommodation of travelers, tourists or vacationers in holiday trailers, tents, recreational vehicles or private cabins or cottages;

“commercial greenhouse” means a building for the growing of flowers, plants, fruits and vegetables, shrubs, trees and similar vegetation which is sold directly from the building and may include retail sale of related supplies and materials;

“distribution facility” means a warehouse or similar structure used for receipt, temporary storage, and redistribution of goods;

Comments and Explanation:

New –definitions being added to add uses or provide more clarity on types of uses

Proposed Amendments:	Comments and Explanation:
"equipment rental" means a facility where various types of equipment is available for rent, lease, or hire; "fertilizer sales and storage" means an outlet for the supply, storage and sale of various fertilizers in large quantities; "liquor store" means the retail sale of alcoholic beverages and related products to the public for consumption off-site; "multiple unit dwelling" means a residential building containing three (3) or more dwelling units with each unit having a separate access to the exterior. This definition applies to forms of housing that are not row housing or fourplexes; "non-renewable resource extraction" means the mining or removal from the ground of deposits of coal, sand, gravel, clay and similar materials; "place of worship" means a facility used for worship and related religious, charitable and social activities and may include rectories, classrooms, and dormitories; "recycle depot" means a facility for the collecting, sorting and temporary storing of recycling materials such as bottles, cans, paper, boxes and household goods but does not include auto wrecking yard; "temporary commercial sales" means the short term use of a property for a period not exceeding six (6) months for the purpose of selling items from a vehicle, trailer or portable shelter and includes such items as food trucks, fruit and vegetable vendors, and auto glass repair kiosks; "trucking establishment" means building or land used for storing, servicing, repairing and loading trucks, transport trailers or busses;	<i>Allowing outdoor versus indoor storage of the equipment for rent needs to be addressed in the listing of the use in the applicable district(s)</i> <i>Current housing definitions have a gap for three unit buildings and are not flexible in possible arrangements of the units (e.g. must share a wall rather than being stacked)</i> <i>May have to add some general regulations – definitions are written to establish clarity about what the item is not for creating regulations</i>

Proposed Amendments:	Comments and Explanation:
Add "animal services" as a discretionary use in the Central Commercial District (C1) and as a permitted use in the Highway Commercial District (C2); Add "auction mart" as a permitted use in the Light Industrial District (I1) and the Heavy Industrial District (I2); Add "campground" as a permitted use in the Public Recreation District (PR); Add "commercial greenhouse" as a permitted use in the Light Industrial District (I1) and the Heavy Industrial District (I2) and as a discretionary use in the Highway Commercial District (C2); Add "distribution facility" as a permitted use in the Light Industrial District (I1) and the Heavy Industrial District (I2); Add "equipment rental – no outdoor storage" as a permitted use in the Highway Commercial District (C2) and Light Industrial District (I1) and as a discretionary use in the Central Commercial District (C1); Add "equipment rental – with outdoor storage" as a permitted use in the Light Industrial District (I1) and as a discretionary use in the Highway Commercial District (C2); Add "fertilizer sales and storage" as a discretionary use in the Light Industrial District (I1) and as a permitted use in the Heavy Industrial District (I2); Add "liquor store" as a permitted use in the Central Commercial District (C1) and the Highway Commercial District (C2); Add "multiple unit dwelling" as a discretionary use in the General Residential District (R2); Add "non-renewable resource extraction" as a discretionary use in the Urban Reserve District (UR);	<i>Each new use is proposed to be assigned to one or more Land Use Districts as either a permitted use or as a discretionary use</i> <i>Permitted Use means it would be approved in all standards are met</i> <i>Discretionary Use means it may be approved if standards are met and the use fits with the surrounding uses</i>

Proposed Amendments:	Comments and Explanation:
Add "place of worship" as a discretionary use in the Residential (Low Density Detached Dwellings) District (R1), the Residential (Medium Density Detached Dwellings) District (R1A), the General Residential District (R2) and the Highway Commercial District (C2); Add "recycle depot" as a discretionary use in the Central Commercial District (C1) and as a permitted use in the Highway Commercial District (C2) and Light Industrial District (I1); Add "temporary commercial sales" as a discretionary use in the Central Commercial District (C1) and the Highway Commercial District (C2); Add "trucking establishment" as a permitted use in the Light Industrial District (I1) and the Heavy Industrial District (I2);	

Village of Alix – Land Use Bylaw Review (Fourth Part)

Issue: General Regulations – Temporary Commercial Sales

Clarification needed on:

- Expectations for having a temporary commercial sales use in a commercial District



Current Approach:

- Land Use Bylaw does not have any provisions specific to temporary commercial sales

Proposed Amendments:

Amend Part Seven: General Land Use Regulations by adding the following as Section 7.7D:

7.7D Temporary Commercial Sales

- Temporary commercial sales shall be placed on a site in a location that does not obstruct sight lines or vehicle or pedestrian access to the site.
- Temporary commercial sales involving food or beverage sales shall provide receptacles for solid waste collection.
- Temporary commercial sales shall maintain a clean and uncluttered appearance at all times.

Comments and Explanation:

New – provides guidance on how to locate a temporary commercial sales use which could be a cart, trailer, pop up canopy or vehicle on a site that allows this use

Village of Alix – Land Use Bylaw Review (Fourth Part)

Issue: General Regulations – Manufactured Homes

Clarification needed on:

- How to address modular or ready to move homes that have similar appearance as site built detached homes



Current Approach:

- Land Use Bylaw does not make a distinction between types of manufactured homes
- No manufactured home is allowed outside of the R3 District

Proposed Amendments:

Amend Part Seven: General Land Use Regulations by adding the following as Section 7.7E:

7.7E Manufactured Homes

- (a) A manufactured home in a District other than the Manufactured Home Subdivision (R3) District shall meet all of the requirements that apply to a detached dwelling.
- (b) In addition to the requirements that apply to a detached dwelling, a manufactured home in a District other than the Manufactured Home Subdivision (R3) District shall have:
- a minimum roof pitch of 4:12 (rise:run);
 - a roof surface of wood or asphalt shingles, clay or concrete tiles, slate or wood shakes, or metal or composite material;
 - a minimum roof overhang or eaves of 0.4m (1.3 ft) from each external wall surface;

Comments and Explanation:

New –allows for the approval of a modular home or a ready to move home that is able to meet all of the appearance and site placement requirements of a typical site built detached dwelling

Key issue separating manufactured homes, modular homes, ready to move homes and site built homes is the number of pieces needed to assemble the dwelling and where portions of the building may have been built

All versions are subject to the Alberta Building Code and Safety Codes

Planning issue is the look and fit with the character of the area

Proposed Amendments:	Comments and Explanation:
(iv) a permanent foundation consisting of a basement, crawl space or slab on grade; (v) a maximum length to width ratio of 2.5:1 (2.5 units of length to 1 unit of width); (vi) a minimum width of 6.1m (20 ft) measured from external wall surface to external wall surface; and (vii) a minimum floor area as required in the applicable District. Add "manufactured home meeting the requirements of Section 7.7E" as a discretionary use in the Residential (Low Density Detached Dwellings) District (R1), the Residential (Medium Density Detached Dwellings) District (R1A), and the General Residential District (R2)	<i>Many models that are long rectangles will not meet this requirements; intent is to have an appearance closer to a site built home such as a 24 ft x 34 ft wide bungalow</i> <i>Listing as "...meeting the requirements of Section 7.7E" means that the architectural requirements become "use provisions" that are not subject to the ability to grant a variance</i> <i>This gives assurance that a manufactured home that looks out of place is not approved</i>

Village of Alix – Land Use Bylaw Review (Fourth Part)

Issue: Land Use Districts – New Land Use District for Tiny House Subdivisions

Clarification needed on:

- Definition of Tiny House
- Specific parcel requirements and site development requirements for this type of housing



Current Approach:

- Land Use Bylaw does not have any provisions specific to the concept of tiny houses

Proposed Amendments:

Comments and Explanation:

Part Ten: Definitions is amended by adding the following where it would appear in alphabetical order:

“tiny house” means a detached dwelling with a maximum floor area of 60.39 m² (650 ft²) and placed on a permanent foundation that is acceptable to the Development Authority;

Part Nine: Land Use District Regulations is amended by adding “Tiny House Residential R1B” to the list of districts in Section 9.1(a).

Part Nine: Land Use District Regulations is amended by adding the following as a new land use district:

TINY HOUSE RESIDENTIAL DISTRICT (R1B)

General Purpose:

To provide an area for residential development consisting predominantly of small sized or tiny detached dwellings and compatible uses, which are connected to the municipal sewer and water systems.

New –definition of tiny house that caps the maximum size at 650 ft² compared to the minimum of 1,000 ft² in the R1 and R1A Districts

New – separate District that can be assigned to a property once a landowner comes forward with an interest in this form of housing

Proposed Amendments:	Comments and Explanation:
Permitted Uses: Accessory buildings or uses Home occupations – minor Parks and playgrounds Tiny Houses Discretionary Uses: Public and quasi-public uses Public utility buildings The General Regulations contained in Part 7 shall apply to every development in this District in addition to the regulations listed below: Minimum Front Yard: 3.05 m (10 ft.) Minimum Side Yard: 1.52 m (5 ft.) and 3.05 m (10 ft.) where it abuts a road Minimum Rear Yard: 13.72 m (45 ft.) Minimum Parcel Area: Interior parcels 222.96 m² (2,400 ft²) Corner parcels 260.12 m² (2,800 ft²) Minimum Parcel Width: Interior parcels 9.14 m (30 ft.) Corner parcels 10.67 m (35 ft.) Maximum Parcel Coverage: 75% including all accessory buildings, patios, decks, driveways and parking areas Maximum Building Height: 7.92 m (26 ft.) Minimum Floor Area of Dwelling: 27.87 m² (300 ft²) Other Requirements: (1) No accessory buildings on the same parcel as a tiny house shall have a height greater than that of the tiny house.	<i>Limited range of uses to focus on tiny houses and not start out with too many things in a forms of development that is new to the community</i> <i>Lot size has to account for house, decent size outdoor living area and normal parking requirements</i> <i>Small lot size means amount of coverage will be higher than other districts</i>

Proposed Amendments:	Comments and Explanation:
(2) There shall be no more than two (2) accessory buildings on a parcel that is occupied by a tiny house and the collective floor area of all accessory buildings shall not exceed 60.39 m² (650 ft²). (3) In order to ensure a pleasing appearance along the street, each tiny house shall be oriented to face the street and include such features as front porches and verandas, clearly visible front doors and at least one prominent window on the street front building elevation. (4) Identical houses with similar front elevations must be separated by a minimum of one parcel unless finishing treatments (building materials and colour patterns) are substantially different to the satisfaction of the Development Authority. (5) Side windows shall be arranged to keep the incidents of windows facing each other to a minimum in the above grade floors. No window shall face directly into a bedroom area. Obscured glass shall be used in any bathroom where it faces a window in an adjoining residence. (6) In order to ensure that the front landscape and streetscape is not dominated by driveways or garages, there shall be no driveways in any front yard and no front attached garages. All parcels in this District shall have rear lane access. (7) All tiny houses shall be placed on a fixed or permanent foundation. A tiny house may be constructed offsite and moved onto a parcel in this District subject to the following: a. the structure shall be no more than 10 years in age; b. the character, appearance, design and quality of the structure must be to a standard acceptable to the Development Authority; and c. the structure must be structurally sound and the Development Authority may require a written certification by a qualified professional verifying the structural integrity and quality of construction.	<i>Intent is not to have a tiny house and then have a large accessory building</i>

Proposed Amendments:	Comments and Explanation:
(8) All tiny houses shall comply with all aspects of the Safety Codes Act and the Alberta Building Code. (9) The Subdivision Authority may approve a subdivision design with individual parcels that face directly into publicly owned open space areas. Where such approval is granted, the front parcel boundary shall be deemed to be the boundary shared with the publicly owned open space parcel for the purposes of establishing the front yard requirements and building orientation requirements when a development permit is issued.	<i>Added to give some flexibility to creating a subdivision with local roads, rear lanes and a common open space leading to the front of individual houses (e.g. like a cul de sac except grass instead of pavement)</i>

Village of Alix – Land Use Bylaw Review (Fourth Part)

Issue: Land Use Districts – Relocated Text for Cannabis Retail Applications

Clarification needed on:

- Section moved from General Regulation area has to be captured with other requirements specific to applications for a cannabis retail use



Current Approach:

- Text on application requirements separated from all other requirements which appear only in the Highway Commercial District

Proposed Amendments:

Part Nine: Land Use District Regulations is amended by adding the following to the Highway Commercial District (C2):

Cannabis Retail Sales Applications

In addition to the information required under Section 3.1, a Development Permit application for a Cannabis Retail Sales use must include:

- a site plan, acceptable to the Development Officer, illustrating the location and separation distances from the proposed Cannabis Retail Sales use to those uses identified in Part 9; Highway Commercial District (C2) General Regulations, Cannabis Retail Sales Development Standards;
- a site plan, acceptable to the Development Officer, illustrating compliance with applicable provincial setbacks; and
- written confirmation from the Alberta Gaming and Liquor Commission (AGLC) that confirms the applicant has satisfied AGLC eligibility requirements to sell Cannabis in Alberta.

Comments and Explanation:

Relocation of current text of the Land Use Bylaw to put all in one place for ease of reference

Village of Alix – Land Use Bylaw Review (Fourth Part)

Issue: Land Use Districts – New Land Use District for Private Recreation Facilities

Clarification needed on:

- Regulations related to private campground development and opportunities for private recreation rather than publicly owned recreation facilities



Current Approach:

- Recreation facilities are accommodated as publicly owned facilities under the Public Recreation District, privately owned as a commercial recreation and entertainment facility under the Central Commercial District and the Highway Commercial District, and some under the definition of Agricultural Society Grounds
- Land Use Bylaw does not provide any guidance on the development of private campgrounds or recreational vehicle parks

Proposed Amendments:

Comments and Explanation:

Part Nine: Land Use District Regulations is amended by adding "Recreation Facility RF" to the list of districts in Section 9.1(a).

New – land use district that can be applied to a parcel when interest is expressed by a property owner in developing a private recreational facility

Part Nine: Land Use District Regulations is amended by adding the following as a new land use district:

RECREATION FACILITY DISTRICT (RF)

General Purpose:

To provide for a range of privately owned and operated recreational activities and developments.

Permitted Uses:

Parks and playgrounds

Discretionary Uses:

Accessory buildings and uses
Campgrounds

Commercial recreation and entertainment
Golf courses and related buildings including a tournament house, pro shop and club

Limited amount of uses to start for District that is new to the community; re-designation to apply to a parcel also allows opportunity for any refinement of uses and standards to fit the proposal

Proposed Amendments:	Comments and Explanation:
The General Regulations contained in Part 7 shall apply to every development in this District in addition to the regulations listed below: Minimum Front Yard: 6.0 m (19.69 ft.) Minimum Side Yard: 3.0 m (9.84 ft.) and 6.0 m (19.69 ft.) where it abuts a road or a residential district Minimum Rear Yard: 6.0 m (19.69 ft.) Minimum Parcel Area: 1.0 ha (2.47 acre) Minimum Parcel Width: 50.0 m (164 ft.) Maximum Parcel Coverage: 75% including all accessory buildings, patios, decks, driveways and parking areas Maximum Building Height: 9.5 m (31.17 ft.) Campground Standards (1) The maximum density for a campground shall be 40 sites per gross hectare (16 per gross acre). A site is the space for one campground stall or cabin or that a user has exclusive use of for the placement of tents, recreation vehicles and parking of associated vehicles. (2) All internal roads shall be all-weather construction and have a minimum width of 7.0 metre (22.96 ft.) for protective and emergency services access. (3) Each site shall have clear access to an internal road. Individual sites and the internal road system shall be properly signed for users and for protective and emergency services.	Same height of buildings as is allowed in R1 and R1A residential districts Standards focus on key public interests of safety and emergency response and leave flexibility of design for the applicant

Proposed Amendments:	Comments and Explanation:
(4) Water and wastewater services shall be in compliance with Safety Code requirements and in a manner acceptable to the Development Authority. (5) Where a campground abuts any land in a residential District, a screen fence shall be provided along the parcel boundary that abuts the residential District and a 9.1m (30 ft) setback from the parcel boundary shared with land in a residential District shall apply to any campground site.	<i>A camping site could not be developed just over the fence from an existing or future residential property</i>

Village of Alix – Land Use Bylaw Review (Fourth Part)

Issue: Land Use Districts – Combining Agricultural District with the Urban Reserve District

Clarification needed on:

- Role of Agricultural District and Urban Reserve District as both do similar jobs in holding land for future urban development



Current Approach:

- Both Districts allow for existing uses and agricultural uses
- Agricultural Society Grounds is one unique use for the lands in the NE 35-39-23-4

Proposed Amendments:

Part Nine: Land Use District Regulations is amended by deleting “Agricultural A” from the list of districts in Section 9.1(a) and deleting the “Agricultural District (A)”.

Part Nine: Land Use District Regulations is amended by adding the following as a discretionary use in the Urban Reserve District:

“Agricultural society grounds within Part of the NE 35-39-23-4”

“Detached dwelling or manufactured home that is more than 305 m (1,000 ft.) from the berm of the sewage lagoon”

Part Nine: Land Use District Regulations is amended by replacing the reference to “Municipal Planning Commission” in the minimum parcel area requirements with “Subdivision Authority” in the Urban Reserve District

Part Nine: Land Use District Regulations is amended by changing the land use designation shown on the Land Use District Map from “Agricultural A” to “Urban Reserve (UR)” for Part of the NE 35-39-23-4 and Block 8, Plan 2885AI and Lot 2, Block 1, Plan 162 0721 and Block OT, Plan 1238PX and Part of the SE 36-39-23-4 as shown on the attached drawing (see Schedule).

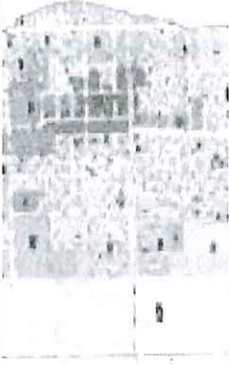
Comments and Explanation:

Relocation of current text of the Land Use Bylaw to put all in one place for ease of reference

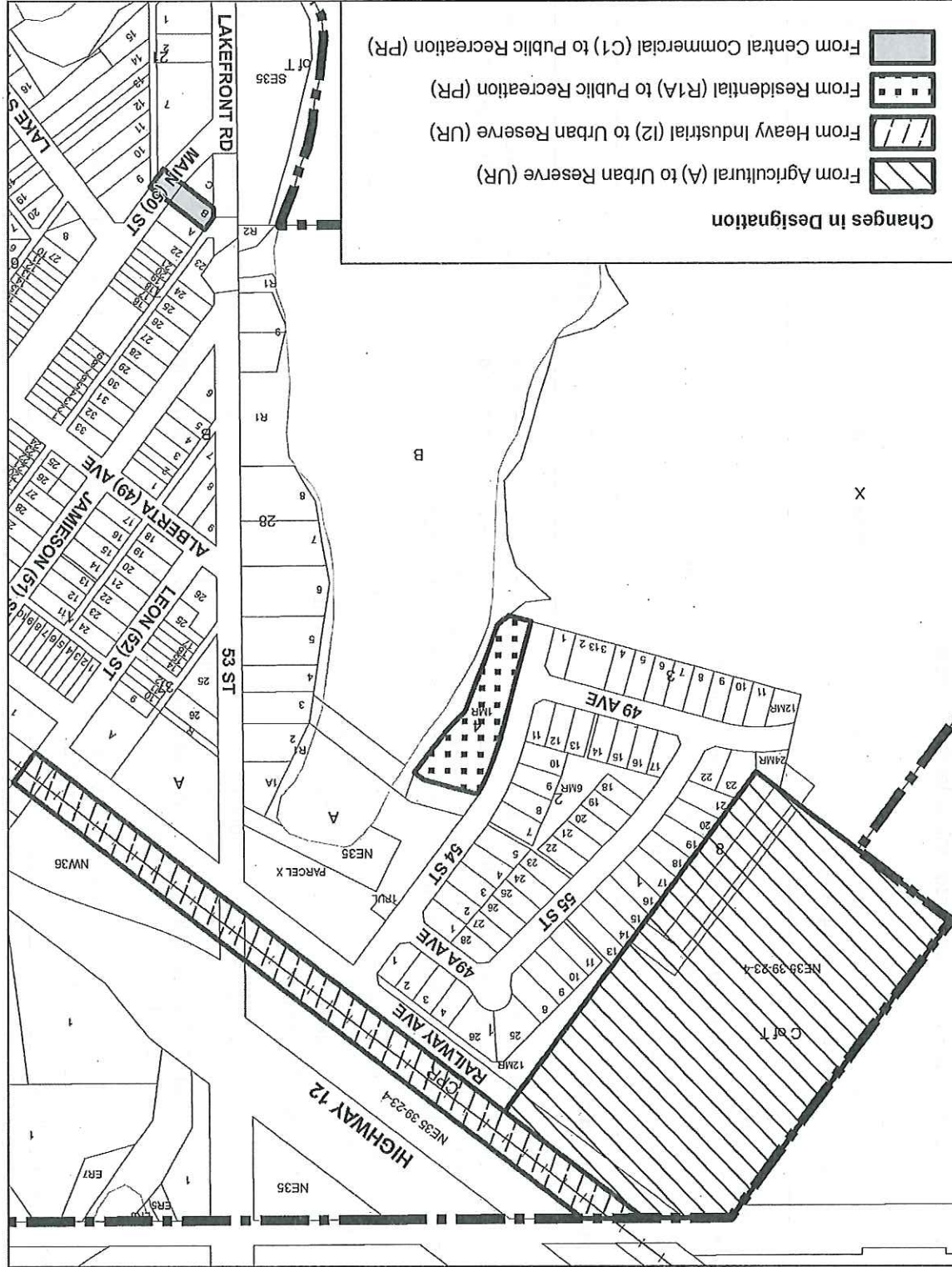
Moves the allowed uses that were unique to the Agricultural District over to the Urban Reserve District

Corrects reference to decision maker when it comes to parcel size and subdivision

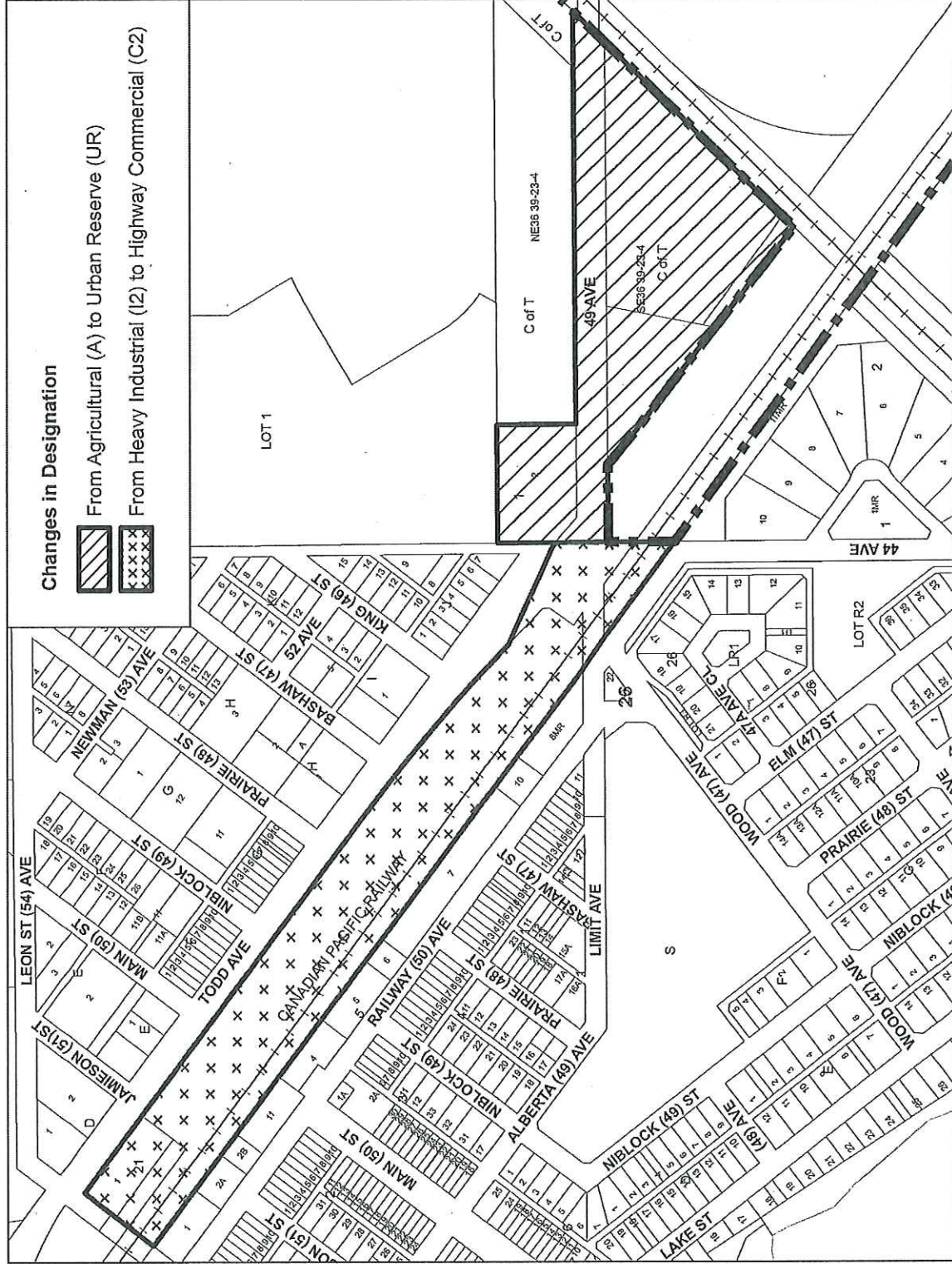
Changes designation on parcels (see PDF of new Land Use District Map)

Village of Alix – Land Use Bylaw Review (Fourth Part)	
Issue: Land Use Districts – Changes to Designations for Select Properties Clarification needed on: • Land use designations on CPR lands in relation to land uses in the Municipal Development Plan • Land use designations on Village owned lands	
Current Approach: • CPR lands and railway currently designated Heavy Industrial • Village lands used for boat launch access designated Central Commercial • Village park west of the lake designated Residential Medium Density	
Proposed Amendments: Part Nine: Land Use District Regulations is amended by changing the land use designation shown on the Land Use District Map from “Residential Medium Density Detached Dwelling (RIA)” to “Public Recreation (PR)” for Lot 1MR, Block 4, Plan 792 2552 and Lot B, Block 7, Plan 6465KS as shown on the attached drawing (See Schedule). Part Nine: Land Use District Regulations is amended by changing the land use designation shown on the Land Use District Map from “Heavy Industrial (I2)” to “Urban Reserve (UR)” for Lot 39, Block RLY, Plan CE11 and Part of Lot 39, Block RLY, Plan RN 30 as shown on the attached drawing. Part Nine: Land Use District Regulations is amended by changing the land use designation shown on the Land Use District Map from “Heavy Industrial (I2)” to “Highway Commercial (C2)” for Lot 1, Block 1, Plan 092 1805 and Part of Lot 39, Block RLY, Plan RN 30 and Lot 39, Block RLY, Plan 678R as shown on the attached drawing. Part Nine: Land Use District Regulations is amended by replacing the Land Use District Map with the Land Use District Map shown in the attached Schedule (see PDF of colour land use district map).	Comments and Explanation: <i>First parcel is Village owned open space on west side of the lake and second parcel is the lot used for access to the boat launch</i> <i>These parcels contain the active rail line owned by CPR</i> <i>These parcels include one private, undeveloped lot, lots that contain the active rail line owned by CPR and the vacant CPR lands along the south side of Highway 12</i> <i>Creates a colour version of the land use district map</i>

Schedule A: Showing Properties changing to Urban Reserve District, Highway Commercial District and Public Recreation District



Schedule B: Showing Properties changing to Urban Reserve District, Highway Commercial District and Public Recreation District



ADMINISTRATION REPORT

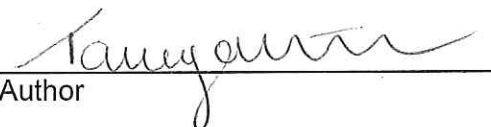


Date: June 11, 2020
Memo To: Village Council
From: Tanya Meston
Subject: Regular Council Meeting Date Change

RFD 20-28

1. **PURPOSE** – To provide information to Council pertaining to changing the date of the July regular Council meeting.
2. **BACKGROUND** The regular Council meeting for the first Wednesday in July falls on July 1st, a statutory holiday.
3. **OPTIONS** –
 1. That Council re-schedule the July 1st regular Council meeting for the following Wednesday, July 8, 2020.
 2. That Council does not re-schedule the regular Council meeting for July.
4. **DISCUSSION**
5. **FINANCIAL IMPLICATIONS**
6. **LEGAL** – As per Procedural Bylaw 423/16, 6.3 *"If a Regular Meeting of Council falls on a Statutory Holiday, the meeting will be cancelled."*
7. **POLITICAL/PUBLIC IMPLICATIONS**
8. **OTHER COMMENTS**
9. **RECOMMENDATIONS** – Option #1. – I recommend the following resolutions;

That the Village of Alix Council cancel the regular Council meeting on July 1st 2020 at 6:00 P.M. and re-schedule the regular Council meeting for July 8, 2020 at 6:00 P.M.



Author

ADMINISTRATION REPORT



Date: June 11, 2020
Memo To: Village Council
From: Michelle White
Subject: RCMP Resolution

RFD 20-29

1. **PURPOSE** – To determine if Council will proceed with the resolution as outlined by Councillor Cole below.
2. **BACKGROUND** – Councillor Cole sent an e-mail on June 9, 2020 asking for an item to be put on the next Council agenda.
3. **OPTIONS** –
 1. To make the resolution outlined below.
 2. To pass an amended version of the resolution outlined below.
 3. To accept this report as information.
4. **DISCUSSION** – Councillor Cole requests that the following resolution be made:
“that the Village of Alix Council fully supports our local RCMP Detachment at Bashaw, and we have no intention of defunding them.”
5. **FINANCIAL IMPLICATIONS** – none
6. **LEGAL** – The agenda item was received in a proper manner according to the Procedural Bylaw 423/16.
Councillor Cole acknowledged in his e-mail that the Village does not have the power to defund the RCMP and stated this resolution was to be “a symbolic support.”
7. **POLITICAL/PUBLIC IMPLICATIONS** –
8. **OTHER COMMENTS** – Councillor Cole also requested that correspondence of the motion be sent to the Bashaw RCMP detachment and that it is made a general media release as well.
9. **RECOMMENDATIONS** – Option #1.

“that the Village of Alix Council fully supports our local RCMP Detachment at Bashaw, and we have no intention of defunding them.”



Author



VILLAGE OF ALIX

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Cheque Listing For Council

2020-Jun-12
8:27:59AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20200294	2020-05-19	1321953 ALBERTA LTD.	MAY 13, 2020	PAYMENT EMPLOYEE RECOGNITION	87.00	87.00
20200295	2020-05-19	327241 ALBERTA LTD	729	PAYMENT APRIL PATROLS	267.75	267.75
20200296	2020-05-19	ALIX FAMILY & COMMUNITY SUPPORT SERVICE	MAY 2020	PAYMENT MAY PAYMENT - GOV'T PORTION	1,973.00	1,973.00
20200297	2020-05-19	BARRITT ENTERPRISES LTD	0536	PAYMENT MULCHING TREES, INSTALL NEV	17,644.62	17,644.62
20200298	2020-05-19	CCI WIRELESS	50536-2020050 50538-2020050 50539-2020050	PAYMENT MAY WIRELESS - OFFICE MAY WIRELESS - P/W MAY WIRELESS - YOUTH CENTR	218.95 104.49 104.49	427.93
20200299	2020-05-19	FUTURE AG INC	IS60100 IS60107 IS60280	PAYMENT BLADE KITS AIR FILTERS- KABOTA MOWERS BLADE KITS- RETURNED	1,156.02 740.94 (991.21)	905.75
20200300	2020-05-19	GILLIAT, BARBARA JEAN	APRIL 2020	PAYMENT APRIL MEETINGS	450.00	450.00
20200301	2020-05-19	LACOMBE COUNTY	IVC00039066	PAYMENT 1ST QTR SHARED EXPENSES	789.60	789.60
20200302	2020-05-19	MPE ENGINEERING LTD	4420 -023-00-01	PAYMENT 49 ST INFRASTRUCTURE UPGR/	1,497.51	1,497.51
20200303	2020-05-19	MUNICIPAL INFORMATION SYSTEMS INC.	20200465	PAYMENT JUNE SUPPORT	469.51	469.51
20200304	2020-05-19	SECURITY WATCH OF CANADA INC.	10312	PAYMENT MAY ALARM MONITORING	115.50	115.50
20200305	2020-05-19	STAPLES-DESJARDINS CREDIT CARD	5141808198-0-1	PAYMENT OFFICE SUPPLIES	176.91	176.91
20200322	2020-06-03	VERANOVA PROPERTIES LIMITED	202006021	PAYMENT CREDIT BALANCE PAID	84.89	84.89
20200323	2020-06-03	1757785 ALBERTA LTD.	16488 16493	PAYMENT STREET SWEEPER LINE PAINTING	7,145.25 2,058.00	9,203.25
20200324	2020-06-03	ADVANCED SYSTEMS &, COMPUTER TRAINING	MSP-35659 MSP-35688 MSP-35691	PAYMENT MAY SUPPORT MAY OFFSITE BACKUPS OFFICE 365-APRIL	383.25 131.25 124.01	638.51
20200325	2020-06-03	AGAT LABORATORIES	20695811E	PAYMENT WATER TESTING	238.35	238.35
20200326	2020-06-03	ALIX AUTO WRECKERS LTD.	32883	PAYMENT BATTERY	152.25	152.25
20200327	2020-06-03	ALIX HOME HARDWARE	130094 130150 130234 130294 130439	PAYMENT HUMIDIFIER FILTER SUPPLIES SUPPLIES MOP PARTS, SUPPLIES	24.14 181.42 129.06 7.86 136.66	479.14
20200328	2020-06-03	AMSC INSURANCE SERVICES LTD.	0039-15	PAYMENT JUNE PREMIUMS	3,183.01	3,183.01
20200329	2020-06-03	BESUIJEN, TIMOTHY W	MAY 2020	PAYMENT MAY COUNCIL MEETINGS	450.00	450.00
20200330	2020-06-03	BOUNTY ONSITE INC.	001-098330	PAYMENT OIL FILTERS	52.29	52.29



VILLAGE OF ALIX

Page 2 of 2

Cheque Listing For Council

2020-Jun-12
8:27:59AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20200331	2020-06-03	CANADIAN PACIFIC RAILWAY CO	1000-001112164	PAYMENT MAY FLASHERS	592.00	592.00
20200332	2020-06-03	CHEM INTERNATIONAL	109295	PAYMENT SEWER CHEMICALS	1,627.50	1,627.50
20200333	2020-06-03	COLE, EDWIN	MAY 2020	PAYMENT MAY MEETINGS	550.00	550.00
20200334	2020-06-03	CONSOLIDATED ENVIRONMENTAL SVCS INC	23	PAYMENT SNOW REMOVAL	299.25	299.25
20200335	2020-06-03	DIAKONIA CONSTRUCTION LTD	071 072 073	PAYMENT CEMETERY MOWING & TRIMMIN MOWING- 47 STREET MOWING & TRIMMING- 47 ST	1,890.00 126.00 94.50	2,110.50
20200336	2020-06-03	DIGITAL CONNECTION OFFICE SYSTEMS	258749	PAYMENT PHOTOCOPIES	956.63	956.63
20200337	2020-06-03	FEHR, ROBERT LEE	MAY 2020	PAYMENT MAY MEETINGS	500.00	500.00
20200338	2020-06-03	FUTURE AG INC	IS60872	PAYMENT BLOWER PARTS	230.95	230.95
20200339	2020-06-03	HIRON, NICOLE	444927 444929	PAYMENT APRIL CLEANING MAY CLEANING	370.00 380.00	750.00
20200340	2020-06-03	HWY 12/21 REGIONAL WATER SERVICES COMM	1005	PAYMENT APRIL CONSUMPTION	11,716.74	11,716.74
20200341	2020-06-03	JOHN DEERE FINANCIAL	1007398	PAYMENT PARTS	244.33	244.33
20200342	2020-06-03	LOCAL AUTHORITIES PENSION PLAN	B202011	PAYMENT MAY CONTRIBUTIONS	7,442.93	7,442.93
20200343	2020-06-03	SERVUS CREDIT UNION LTD.	MAY 2020	PAYMENT MAY RSP	266.50	266.50
20200344	2020-06-03	TRANQUILITY GREENHOUSES	S125016	PAYMENT BEDDING PLANTS	1,504.65	1,504.65
20200345	2020-06-03	WALSH, SHAWN	JUNE 2020	PAYMENT ADVANCE- SHINGLING- OLD SH	4,000.00	4,000.00
20200346	2020-06-03	WILD ROSE ASSESSMENT SERVICES	7881	PAYMENT JUNE PROGRESS PAYMENT	1,319.50	1,319.50
20200348	2020-06-08	WALSH, SHAWN	756893	PAYMENT RE-SINGLE ROOF- OLD SHOP - 5	5,987.55	5,987.55
20200349	2020-06-11	CCI WIRELESS	50536-2020060 50538-202006-1 50539-2020060	PAYMENT JUNE WIRELESS - OFFICE JUNE WIRELESS - P/W JUNE WIRELESS - YOUTH CENTI	218.95 104.49 104.49	427.93

Total 79,813.73

*** End of Report ***

**VILLAGE OF ALIX
BANK RECONCILIATION
FOR THE MONTH ENDING:
May 31, 2020**

SERVUS CREDIT UNION

		CHEQUING	INVESTMENTS
Balance from Bank Statement:		1,677,845.34	4,007.20
Plus:	Deposits in Transit	21,452.66	
Less:	Outstanding Cheques	4,710.49	
	Reconciled Bank Balance:	<u>1,694,587.51</u>	<u>4,007.20</u>
GL balance @ :	May 31, 2020	<u>1,694,587.51</u>	<u>4,007.20</u>
	Variance:	-	-

THIS STATEMENT SUBMITTED TO COUNCIL THIS 17th day of June 2020

1. COVID 19 update – I regret to inform Council of Katte Felt's resignation from her position as DDEM with the Village of Alix due to personal reasons. The Village remains in good standing legislatively by having the CAO appointed as Director of Emergency Management and Janene Anderson as Deputy Director of Emergency Management. I recommend no further changes at this time. Changes may be recommended during Strategic Planning in the fall prior to the October Organizational meeting of Council.

I will be notifying our local Alberta Emergency Management Agency representative Brian Boutin that the Village will be standing down our Incident Command Post in the very near future. We have the ability to stand it back up again at any time should there be a change of events. We will also continue to work closely with Lacombe Regional Emergency Management and coordinate any pandemic concerns on a regional level as well as locally.

2. Organization Survey – Similar to how the local business community received surveys to see if there was any assistance we could provide during the pandemic, local community organizations were sent out a survey as well. Ten organization surveys have been received to date. Through this we have been able to get accurate contact information, update our website listing and provide organizations with follow up information on re-launch strategies or government assistance programs where applicable. The overall health of our local business and volunteer community is extremely important as we start to open the province back up and we are happy to assist where we are able.

Recreation Report Council Meeting – June

With the pandemic starting to change I am working to have some fun and exciting family activities this summer since we will not be holding a Celebration for Canada Day or be doing an Event for Alix Days this Year.

We have been receiving in some of the squares from the quilting project, they are beautiful. Just waiting for the rest to be handed in.

We have had a huge response from the business and the community questionnaires.

The Craft bin has been a great hit for all the kids in Alix. Each week is three new craft kits. Here are some craft kits I have put together, bouncy ball. Puffy paint and slime and many more.

Near the end of May, I started to put together a 144 Tile mural project for the village to remember what the pandemic has done to you. The background of the mural is a rainbow and consists of 144 tiles, each tile is numbered then handed out in a kit (the kit includes a paint brush, a tile and 5 paint colors). After you get your kit you put on your tile how the pandemic has affected you. Paint a picture or words and it can be happy or however it affected you. After I have had all the tile filled out, I will then put it together and it will be finished and huge in the village. I hope all you Councillors will participate in making history.

I was on a mad search for vegetable plants for the youth Centre garden this year. I planted 90 bean pl, 10 cucumbers, 10 strawberry, 4 zucchini, 2 spaghetti, 2 cabbages, 6 broccoli, Swiss chard, radishes, onions, carrots, beets and lettuce. The Youth Centre children know to come to the garden in the summer and get some fresh vegetables and then in the fall when we harvest what is left we do a stew from all the veggies in the garden.

Happy to say this year all the garden plots have been used.

I also have made sure that the signage is still up in the parks, as well as at the Bulk water station, and the water station at the community gardens. That is done weekly.

The Health Unit is still coming on the Third Thursday of the month for their vaccine clinic.

The food bank lunch program is doing well there is 12 lunches handed out a week.

The school hampers I help out with were given out to 29 family.

Seniors week June 1-7 I talked to three local businesses and asked if they would kindly hand out a cupcake to the seniors that came into their establishment on June 4th. The establishments were Village Office, I.D.A and Home Hardware.

June the 11 The Alix Food Bank and recreation department are hosting our first BBQ of the year. It is a free BBQ for all of Alix to come and enjoy how far we have all come, and celebrate our fine community. We will be supporting social distancing. I will have tables set up for one person to hand out pop, chips, condiments and pre wrapped buns. No one will be going inside and we will be spacing the line to 6' per family.

Rainbow of Hope

**COMMUNITY MEMORIES
THROUGH TIMES OF CHANGE**

Let's make
some lasting
memories!

Our goal is to have 144 people in the village
complete a tile that will later be part of a mural
to commemorate how the pandemic has affected
you and your family.

Family
Hope
Anxiety
Fear
Isolation
Loneliness

The kits are available for pick up or you can come
into the Youth Centre with an appointment to
complete your tile by calling 405-318-4520

**The Alix Food Bank and FCSS
are Sponsoring:
Free Bagged Lunches
Available @ How Convenient
Corner Store & Deli
Monday - Friday**

These will be available
During Covid-19

**Enjoying
May Long Weekend**

Alix Nature Trail **OPEN**

Haunted Lakes
Golf Club **OPEN**

Parks and
Playgrounds **OPEN**

Gatherings **Max: 15**

Social
Distancing **6 feet**

STOP

**Public
Washrooms
Will Remain
CLOSED**

Remember to Social Distance
6 or 7 Meters

Thank You for Understanding

We ♥ Our Seniors

**Seniors
Week**
June 1 - 7
On June 4th

Please Enjoy a Cupcake
from these locations
Alix Village Office
Alix Home Hardware
and
Alix IDA
While Supplies Last

Sponsored By
The Village of Alix and
Alix FCSS

**Road Resurfacing
North Side of Highway 12**

Starting on 46th Street
Residents can expect delays and detours
during this time.

It is advised that you find alternative
parking, as you will not have street access
during the construction.

**Monday
25th**

The Village of Alix
would like to
THANK YOU
for your patience during
construction.

11:00AM 1:00PM

**Celebration
Barbecue**
Thursday June 11th

FREE ENJOY OUR
COMMUNITY

5008 50th ST



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Edmonton-South West*

AR100068

June 10, 2020

His Worship Rob Fehr
Mayor
Village of Alix
PO Box 87
Alix AB T0C 0B0

Dear Mayor Fehr,

In these extraordinarily difficult times, Alberta remains committed to working with the federal government to ensure infrastructure funding continues to flow to Alberta communities. Recognizing the urgency for local government funding and the critical role of communities in the relaunch of the economy, the federal government has recently confirmed that \$244 million will be provided to our province in 2020 under the Gas Tax Fund (GTF).

The 2020 GTF allocation for the Village of Alix is \$50,000.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at open.alberta.ca/publications/gas-tax-fund-allocations.

Please note that payment of 2020 GTF allocations to municipalities and Metis Settlements is subject to the same conditions as in prior years, including submission of year-end reporting and sufficient project commitment requirements.

I look forward to continuing to work together with you and the federal government to help your community safely restart and stabilize your economy.

Yours very truly,

Kaycee Madu, QC
Minister

cc: Michelle White, Chief Administrative Officer, Village of Alix

